

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON THURSDAY, SEPTEMBER 2, 2021 AT 6:30 P.M. VIA  
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bedard, Carter, Dixit, Gee, Liu, Wheeler

ABSENT: Crane

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Approve minutes of the meeting of August 5, 2021

Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Carter, the Commission unanimously approved 6 – 0 to approve the minutes of the August 5, 2021, Library Commission meeting.

2. Santa Clara County Library District Presentations

County Librarian Jennifer Weeks presented the monthly update for Santa Clara County. She highlighted the following information:

- SCCLD online resources
- SCCLD virtual and in person programs

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos Statistics for August 2021
- Los Altos Library virtual and in person programs

3. Woodland Branch Library

Action: No action taken. Vice Chair Wheeler presented on the potential reimagining of Woodland. This includes card access for residents, potential expansion, and noise abatement possibilities at the Woodland branch.

4. Library Naming Rights

Action: No action taken. Chair Bedard presented information on library naming rights.

5. Work Plan

Action: None taken. Each subcommittee will provide updates to their prospective sections to be discussed and finalized at the October 7, 2021 Library Commission meeting.

**INFORMATIONAL ITEMS**

6. Information from the Friends of the Library

Diane Schmidt from the Friends of the Library advised the Commission of the upcoming book sales in September and October.

7. Update from NCLA/Redevelopment Task Force

NCLA member Cindy Hill reported that they reviewed and approved their annual budget. Upcoming meetings will be held at 5:30 pm on October 18, 2021. Cindy Hill also relayed that LALE is in the process of updating their website.

8. Update from City Staff

Staff Liaison Jaime Chew reported Fall 2021 program updates

- Transition to indoor and in person programs
- Los Altos virtual recreation center and Los Altos COVID-19 page are up-to-date
- Ribbon Cutting Ceremony for the new Los Altos Community Center will be October 2, 2021 at 2pm

### **COMMISSIONERS' REPORTS AND COMMENTS**

9. Infrastructure Subcommittee

Action: No action taken. Subcommittee met. Vice Chair Wheeler already presented on the Woodland Branch Library.

10. Services Subcommittee

Action: No action taken. Subcommittee did not meet.

11. Awareness Subcommittee

Action: No action taken. Subcommittee met. Vice Chair Wheeler discussed current and upcoming ads.

12. Futures Subcommittee

Action: No action taken. Subcommittee met. Commissioner Gee provided an overview on redevelopment presentation.

13. Work Plan Subcommittee

Action: No action taken. Subcommittee did not meet.

### **FUTURE AGENDA ITEMS**

1. Commission Reorganization
2. Work Plan
3. Redevelopment Presentation

### **ADJOURNMENT**

Chair Bedard adjourned the meeting at 8:45pm.