

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, AUGUST 5, 2021 AT 6:30 P.M. VIA
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Carter, Crane, Gee, Wheeler

ABSENT: Liu

PUBLIC COMMENTS

None

INFORMATIONAL ITEMS

1. Update from County Staff

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. He highlighted the following information:

- Los Altos Statistics for June 2021. Highlighted patrons served online.
- Library Programs

Deputy County Librarian Steve Fitzgerald presented the monthly update for Santa Clara County. He highlighted the following information:

- SCCLD new online resources
- SCCLD programs

2. Information from the Friends of the Library

Cheryl from the Friends of the Library advised the Commission of the following: Friends of the Library will meet with the City Council on August 24 to ask for a 10-year term on their lease with the City of Los Altos; and there will be upcoming book sales in September and October.

3. Update from NCLA/Redevelopment Task Force

NCLA member Cindy Hill reported that they will be meeting in August to discuss the transfer of funds from City to County. Upcoming meetings will be held at 5:30 pm on the following dates: 8/30 and 10/18. Cindy Hill also relayed that LALE is in the process of updating their website and reporting procedures.

4. Update from City Staff

- Staff Liaison Jaime Chew reported that Recreation & Community Services is hosting a joint softball game with Los Altos Hills on August 14th, 2021
- Fall program updates- transition to indoor and in person programs
- Vacancy of a Los Altos Hills seat on the Library Commission
- Opening of the new Los Altos Community Center October 2nd at 2p

- Adjustments to the Library Commission agenda order coming for September 2021 meeting

ITEMS FOR CONSIDERATION/ACTION

5. Approve minutes of the meeting of July 1st, 2021
Action: Upon a motion by Chair Bedard, seconded by Vice Chair Wheeler, the Commission unanimously approved 5 – 0 the minutes of the July 1, 2021, Library Commission meeting.
6. Curbside Drop-off
Action: Commissioner Crane discussed the implementation of the curbside drop off proposal. Upon a motion by Chair Bedard, seconded by Commissioner Crane, the Commission unanimously approved 5 – 0 to recommend the proposal to City and County staff for consideration.
7. Work Plan
Action: None taken.

COMMISSIONERS' REPORTS AND COMMENTS

8. Infrastructure Subcommittee
Action: Subcommittee met. Vice Chair Wheeler shared a draft presentation on the Woodland Library Branch. Commission agreed to agendize this topic for the next meeting.
9. Services Subcommittee
Action: Subcommittee met. Continuing to work with Community Librarian Rose Baiza.
10. Awareness Subcommittee
Action: Subcommittee met. Commissioners Wheeler and Carter discussed current and upcoming ads.
11. Futures Subcommittee
Action: Subcommittee did not meet. Commissioner Gee spoke on timing for the Futures road map and work plan.
12. Work Plan Subcommittee
Action: No report.

FUTURE AGENDA ITEMS

Work Plan
Special Meeting

ADJOURNMENT

Chair Bedard adjourned the meeting at 8:45pm.