

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, June 3, 2021 AT 6:30 P.M. VIA
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Carter, Chan (joined at 6:33pm), Gee, Liu (present until 8:07pm), Wheeler

ABSENT: Commissioner Crane

PUBLIC COMMENTS

None

INFORMATIONAL ITEMS

1. Update from County Staff

County Librarian Jennifer Weeks presented the monthly update for Santa Clara County. She highlighted the following information:

- SCCLD lifts all COVID restrictions
- Campbell Library undergoing renovations. Campbell Express Library opening in the interim.
- Summer reading program

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos Statistics for May 2021
- Summer Programs
- Highlighted new laptop loaning service
- Woodland branch reopening June 21

2. Information from the Friends of the Library

President Catharine Kristian reported that the Friends had two sales that netted \$11,000 in revenue. Goal to reopen operations after June 15.

3. Update from NCLA

NCLA member Cindy Hill reported that they will be meeting in July. Cindy Hill also relayed that LALE confirmed a new mission statement and vision and will meet again later in June to reconfirm.

4. Update from City Staff

Staff Liaison Jaime Chew highlighted the following information:

- Recreation & Community Services is working with Los Altos Hills to recruit residents from both cities for a softball game
- Summer program
- Los Altos virtual recreation center and Los Altos COVID-19 page

ITEMS FOR CONSIDERATION/ACTION

5. Approve minutes of the special meeting of May 13, 2021
Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Carter, the Commission unanimously approved 6 – 0 to approve the minutes of the May 13, 2021 Library Commission meeting.
Approve minutes of the special meeting of May 20, 2021
Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Liu, the Commission unanimously approved 5 – 0 (Commissioner Chan logged off due to connection issues) to approve the minutes of the May 20, 2021 Library Commission meeting.
6. Library Redevelopment Project History
Cindy Hill presented chronology of the Los Altos Library redevelopment history.
7. Work Plan
Action: None taken.

COMMISSIONERS' REPORTS AND COMMENTS

8. Infrastructure Subcommittee
Action: Subcommittee met, and Commissioners Wheeler, Liu and Gee put together a presentation on Woodland Library. Commissioner Gee provided a presentation on the 2019 library service survey.
9. Services Subcommittee
Action: Subcommittee met.
10. Awareness Subcommittee
Action: Subcommittee met. Commissioner Chan discussed advertisements. Commissioner Carter discussed PSAs.
11. Futures Subcommittee
Action: Subcommittee met. Ongoing work on self-service library and roadmap.
12. Work Plan Subcommittee
Action: No report.

FUTURE AGENDA ITEMS

Work Plan
Library Commission Role in Redevelopment of Library

ADJOURNMENT

Chair Bedard adjourned the meeting at 9:00pm.