

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, MAY 13, 2021 AT 6:32 P.M. VIA
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Chan, Crane, Gee, Liu (until 7:30pm), Wheeler

ABSENT: Carter

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff

Deputy County Librarian Steve Fitzgerald presented the monthly update for Santa Clara County. He highlighted the following information:

- Distinguished Author Series 2021
- AAPI Month highlighted
- Online Programs and Services
- Updated library app

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos Statistics for April 2021
- Current and upcoming online programs
- Library opening

2. Information from the Friends of the Library

President Catharine Kristian reported that the Friends will be hosting public book sales in May, and they are now accepting donations. They are also working on a lease agreement with the City of Los Altos.

3. Update from NCLA/Redevelopment Task Force

Cindy Hill mentioned that LALE is expanding their mission and vision to include support of the County. She also reported that NCLA met in May to finalize their budget. She also recommended that the Infrastructure Subcommittee target July to present information on Woodland.

4. Update from City Staff

Staff Liaison Jaime Chew highlighted the upcoming Summer session and virtual programs. She also presented information on the new recreation software, CivicRec.

ITEMS FOR CONSIDERATION/ACTION

5. Approve minutes of the meeting of April 13, 2020

Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Crane, the Commission unanimously approved 5 – 0 (Bedard, Chan, Crane, Gee, Wheeler) approve the minutes of the April 13, 2021 Library Commission meeting.

6. Work Plan

Action: None taken. Commission agreed to go over work plan through the subcommittee reports and comments.

COMMISSIONERS' REPORTS AND COMMENTS

7. Infrastructure Subcommittee

Action: Subcommittee met. Discussion of Woodland expansion and patron survey. Diane Schmidt, member of the public, provided comments on Woodland in addition to offering to share information at a future time if needed.

8. Services Subcommittee

Action: Subcommittee met. Chair Bedard shared his updated website.

9. Awareness Subcommittee

Action: Subcommittee met. Commissioners Wheeler and Chan provided an update that they were working on a standard script for the PSAs. They also shared that LALE had approved funding for listing PSAs in the high school paper – The Talon.

10. Futures Subcommittee

Action: Subcommittee met. Woodland library access discussed.

11. Work Plan Subcommittee

Action: No report.

FUTURE AGENDA ITEMS

Library Commission Special Meeting – May 20, 2021

Work Plan

Library Redevelopment Project History

ADJOURNMENT

Chair Bedard adjourned the meeting at 8:55pm.