

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON THURSDAY, MARCH 4, 2021 AT 6:32 P.M. VIA  
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bedard, Carter, Chan, Crane, Gee, Liu, Wheeler

ABSENT: None

**PUBLIC COMMENTS**

None

**INFORMATIONAL ITEMS**

1. Update from County Staff

Interim Deputy County Librarian Stephen Fitzgerald presented the monthly update for Santa Clara County. She highlighted the following information:

- Silicon Valley Reads 2021
- Cupertino and Morgan Hill expansion
- Online Programs and Services

Acting Community Librarian Bryant Bao presented the monthly update for the Los Altos Library and Woodland Branch. He highlighted the following information:

- Los Altos Statistics for February 2021
- Online Programs
- Upcoming: Silicon Valley Reads dates
- Health Order: Hybrid model. Outside browsing and curbside service

2. Update from NCLA/Redevelopment Task Force

NCLA member Cindy Hill reported that redevelopment taskforce was disbanded in the summer of 2020. She also reported that NCLA is trying to settle their finances with the City of Los Altos. Hill also updated the Commission on LALE and her involvement with the Silicon Valley Reads event.

3. Information from the Friends of the Library

President Catharine Kristian reported that the Friends provided support for library tutoring pods. She also reported progress with the licensing agreement with the City. Online sales are open again, and limited donations will be taken.

4. Update from City Staff

Staff Liaison Jaime Chew highlighted the upcoming Spring season and advised of new recreation software. Upcoming virtual programs highlighted.

**ITEMS FOR CONSIDERATION/ACTION**

5. Approve minutes of the meeting of February 4, 2020  
Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Crane, the Commission unanimously approved 7 – 0 to approve the minutes of the February 4, 2021 Library Commission meeting as amended.
6. Work Plan  
Action: Chair Bedard moved this topic to be included in the discussion of item 12.
7. Proposal for Library Parking Time Limits  
Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Carter, the Commission unanimously approved 7 – 0 to accept and approve the proposal for library parking time limits to be recommended and forwarded to City staff for consideration.

## **COMMISSIONERS' REPORTS AND COMMENTS**

8. Infrastructure Subcommittee  
Action: Subcommittee met.
9. Services Subcommittee  
Action: Subcommittee met. Discussed data from the library.
10. Awareness Subcommittee  
Action: Subcommittee met. Commissioner Chan provided an update on signage at the library. Commissioner Crane provided an updated on the PSA's.
11. Futures Subcommittee  
Action: Subcommittee met. Use of access cards at Woodland Library discussed.
12. Work Plan Subcommittee  
Action: Subcommittee met. Chair Bedard shared the 2020-2021 Work Plan goals and objectives presentation.

## **FUTURE AGENDA ITEMS**

Brown Act  
Work Plan  
Library Redevelopment Project History

## **ADJOURNMENT**

Chair Bedard adjourned the meeting at 8:40pm.