

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, JULY 2, 2020 AT 6:30 P.M. VIA
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Gee, Y. Liu, Steinle, Wheeler

ABSENT: Commissioner Kiremidjian

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Approve minutes of the regular meeting of May 7, 2020

Action: Upon a motion by Vice Chair Steinle, seconded by Commissioner Wheeler, the Commission unanimously approved 5 – 0 the minutes of the May 7, 2020 Library Commission Meeting.

2. Work Plan

Action: None taken. Each subcommittee provided updates to the full commission on the various discussions and work being done in their respective areas. Staff Liaison Chew indicated that she would incorporate Commissioner Y. Liu's suggested updates into the work plan. Commissioner Wheeler also indicated that she would attend the next LALE board meeting to further update the board on the status of the Town Crier ads.

INFORMATIONAL ITEMS

3. Update from NCLA/Redevelopment Task Force

NCLA Task Force Chair Cindy Hill reported that NCLA had cancelled their June meeting and that they were attempting to reschedule. Topics for discussion included an update on the Redevelopment Task Force, in addition to a review of the website.

4. Update from County Staff

Deputy County Librarian Chris Brown presented the monthly update for Santa Clara County. He highlighted the following information:

- Curbside services
- Holds challenges
- Lunch program in Morgan Hill & Gilroy
- JPA audit/adoption of budget

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Curbside services

- Virtual programs

5. Information from the Friends of the Library

President Catharine Kristian reported that the Friends were trying to address 2 challenges—determining an avenue to generate revenue through various options for sales, and the processing of donations. Sales options could potentially include expanded ongoing sales when it is allowed and possibly an outdoor book sale. Processing procedure discussions have centered around quarantine time frame, storage and volunteers.

6. Update from City Staff

Staff Liaison Jaime Chew reported on the COVID-19 Resource page on the City website. She also highlighted the Recreation & Community Services Virtual Recreation and fee-based webpage which offers a variety of free and fee-based activities for the community to utilize. Los Altos Library links are also included in those offerings.

COMMISSIONERS' REPORTS AND COMMENTS

None.

FUTURE AGENDA ITEMS

Historical Events

Library Commission Role in Redevelopment of Library

ADJOURNMENT

Chair Bedard adjourned the meeting at 8:18pm.