



DATE: March 5, 2020

AGENDA ITEM # 2

TO: Library Commission

FROM: Jaime Chew, Recreation & Community Services Manager

SUBJECT: Update on library redevelopment joint meeting

RECOMMENDATION:

Discuss the possibility and logistics of hosting a library redevelopment joint meeting and take appropriate action as necessary

BACKGROUND

At the January 9, 2020 Library Commission meeting, the Commission discussed the potential need for hosting a special session meeting for the various groups and organizations assisting in the library redevelopment project.

On February 3, 2020, the Library Commission Chair offered and presented to the North County Library Authority (NCLA), the Library Commission's desire and ability to host a joint meeting. NCLA accepted the Library Commission's offer to host a joint meeting and asked that they move forward with scheduling. NCLA indicated that important agenda topics should include: a welcome, public comment, introductions, presentation by NCLA Task Force, presentation by consultant, presentation of a road map for the next 9 months, and discussion to clearly define each group/organization's role, potential budget in the redevelopment process, and what the consistent messaging should be.

At the February 13, 2020 Library Commission meeting, the Commission identified March 9, March 12, and March 17 as options to host the library redevelopment joint meeting. City staff would coordinate with the various organizations to determine which date and time would work.

DISCUSSION

City staff has identified Monday, March 9, 2020 from 4:30pm – 5:30pm as the optimal date and time for the joint meeting. The meeting will be hosted at the Grant Community Center Room 3 located at 1575 Holt Avenue in Los Altos.

In preparation for the joint meeting, the Library Commission will need to finalize the logistics and agenda.

