

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON THURSDAY, FEBRUARY 13, 2020 AT 6:34 P.M. AT MAIN LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bedard, Gee, Kiremidjian, R. Liu, Y. Liu, Steinle, Wheeler

ABSENT: None

**PUBLIC COMMENTS**

None.

**ITEMS FOR CONSIDERATION/ACTION**

1. Approve minutes of the regular meeting of January 9, 2020  
Action: Upon a motion by Commissioner Wheeler, seconded by Commissioner Y. Liu, the Commission unanimously approved 7 – 0 the minutes of the January 9, 2020 Library Commission Meeting.
2. Discuss library redevelopment joint meeting  
Action: None taken. The Commission discussed the staff proposed options of dates, times and locations for the joint meeting. The Commission decided to identify March 9, March 12 and March 17 as the preferred options. The staff liaison would coordinate with the respective organizations to determine which date would work.
3. Review work plan, subcommittee assignments, and activities  
Action: None taken. The Library Commission received and discussed updates from all subcommittees. The Commission decided to agendaize the noise issues at Woodland for a future agenda so that they could have a more robust discussion.

**INFORMATIONAL ITEMS**

4. Update from County Staff  
Deputy County Librarian Chris Brown presented the monthly update for Santa Clara County. He highlighted the following information:
  - Nancy's Retirement
  - Patron Satisfaction Survey Results from 2019
  - New SCCLD Website
  - Tax Services
  - Voting Information
  - Silicon Valley Reads

Acting Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Silicon Valley Reads Special Event
- Program Highlights
- December Statistics for the Los Altos and Woodland Libraries
- Upcoming Calendar of Events

5. Information from the Friends of the Library

Friends of the Library President Margaret Brooks reported that the Friends' recent book sale brought in approximately \$13,000 in revenue. She also reported that the Friends' long term location was discussed and finalized at the January 28 City Council meeting. Margaret indicated that they are currently in process with City staff and PG & E to determine the specifics of their lease agreement.

6. Update from NCLA/Redevelopment Task Force

NCLA Task Force Chair Cindy Hill reported that the Task Force would like to enlist the help of those interested as they start the next phase of their work which is community education and outreach meetings. She indicated that the Task Force is targeting to complete 30 – 50 community meetings over the next 3 months.

7. Update from City Staff

Staff Liaison Jaime Chew reported that the annual Spring Egg Hunt would be hosted on Saturday, April 11 at Rosita Park, and that Recreation is currently recruiting volunteers to assist with the event. She also mentioned that the Parks & Recreation Commission was conducting a series of workshops (February 12 and February 29) to engage the community and solicit feedback on options for a dog park – both off lease hours and fenced in. Staff Liaison Chew also provided clarification on the parameters Commissioners must follow regarding supporting and/or assisting with the Library Redevelopment Project.

**COMMISSIONERS' REPORTS AND COMMENTS**

None.

**FUTURE AGENDA ITEMS**

Work Plan

Noise at Woodland Library

**ADJOURNMENT**

Chair Bedard adjourned the meeting at 8:43pm.