



DATE: February 13, 2020

AGENDA ITEM # 2

**TO:** Library Commission

**FROM:** Jaime Chew, Recreation & Community Services Manager

**SUBJECT:** Discuss library redevelopment joint meeting

### **RECOMMENDATION:**

Discuss the possibility and logistics of hosting a library redevelopment joint meeting and take appropriate action as necessary

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### **BACKGROUND**

At the January 9, 2020 Library Commission meeting, the Commission discussed the potential need for hosting a special session meeting for the various groups and organizations assisting in the library redevelopment project.

On February 3, 2020, the Library Commission Chair offered and presented to the North County Library Authority (NCLA), the Library Commission's desire and ability to host a joint meeting. NCLA accepted the Library Commission's offer to host a joint meeting and asked that they move forward with scheduling. NCLA indicated that important agenda topics should include: a welcome, public comment, introductions, presentation by NCLA Task Force, presentation by consultant, presentation of a road map for the next 9 months, and discussion to clearly define each group/organization's role, potential budget in the redevelopment process, and what the consistent messaging should be.

### **DISCUSSION**

The Library Commission will need to discuss the logistics and parameters of hosting a library redevelopment joint meeting.

City staff is currently recommending to host the joint meeting on Thursday, March 6 at 6:30pm which is the regularly scheduled Library Commission meeting time. This is an existing meeting time and the Orchard Room at the Main Los Altos Library has already been secured. Confirmation of the joint meeting would be dependent upon the availability of all the groups and organizations.

Potential Alternative Dates / Times / Locations are as follows:

1. Garden House located at 400 University Avenue in Los Altos
  - a. Wednesday, March 5
  - b. Monday, March 9
  - c. Monday, March 16



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## AGENDA REPORT

- d. Wednesday, March 18
- 2. Los Altos Youth Center (LAYC) located at 1 N San Antonio Road
  - a. Wednesday, March 17
  - b. Thursday, March 18
- 3. Grant Park Community Center located at 1575 Holt Avenue
  - a. Tuesday, March 3
  - b. Wednesday, March 4
  - c. Tuesday, March 17
  - d. Wednesday, March 18
- 4. Main Los Altos Library located at 13 S San Antonio Road
  - a. Thursday, March 5 (regular meeting time of Library Commission)
  - b. Friday, March 7
  - c. Thursday, March 12
  - d. Currently researching other options further in March

