

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, JANUARY 9, 2020 AT 6:31 P.M. AT MAIN LOS
ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Gee, Kiremidjian, Y. Liu (7:30pm), Steinle, Wheeler

ABSENT: R. Liu

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Approve minutes of the regular meeting of December 12, 2019
Action: Upon a motion by Commissioner Wheeler, seconded by Commissioner Gee, the Commission unanimously approved 5 – 0 the minutes of the December 12, 2019 Library Commission Meeting.
2. Discuss options for the regular meeting time of the Library Commission
Action: Upon a motion by Commissioner Wheeler, seconded by Vice-Chair Steinle, the Commission unanimously approved 5 – 0 to change the regular meeting time of the Library Commission to the 1st Thursday of the month at 6:30pm starting the month of March 2020.
3. Review work plan and subcommittee assignments
Action: None taken. The Library Commission received and discussed updates from all subcommittees. The Commission decided that each subcommittee should prioritize their areas and report out to the full Commission as necessary. The Commission also decided that the work plan should capture their progress, so the work plan subcommittee would act as the coordinator of those changes and be responsible for reporting them to the staff liaison.
4. Discuss library redevelopment special session meeting
Action: Upon a motion by Commissioner Wheeler, seconded by Commissioner Y. Liu, the Commission unanimously approved 6 – 0 for the Library Commission to host a library redevelopment special session meeting in coordination with the Library Redevelopment Task Force and City staff.

INFORMATIONAL ITEMS

5. Update from County Staff
Director of County Library Communication and Marketing Diane Roche presented the monthly update for Santa Clara County. She highlighted the following information:
 - Launch of the new website
 - Silicon Valley Reads 2020 Kick Off

- Concert Series by Asheba and Black Cedar Trio
- Service assisting homebound library users
- 17th Annual Friends, Foundations, Endowment & Commissioners Forum
- Recap of Distinguished Author Series
- Upcoming Library Upgrades in 2020
- Upcoming JPA meetings

Acting Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Program Highlights
- November Statistics for the Los Altos and Woodland Libraries
- Silicon Valley Reads 2020
- Upcoming Calendar of Events

6. Information from the Friends of the Library

Friends of the Library Vice President Catharine Kristian reported that the Friends recently hosted a general meeting where the organization discussed 4 different options for the long term solution. The options included 2 on the civic center campus while 2 were off site (Woodland Library and Rosita Park). Catharine indicated that she would forward the letter, sent to the Friends of the Library membership which outlined the options in greater detail, to staff liaison Jaime Chew.

7. Update from NCLA/Redevelopment Task Force

NCLA Task Force Chair Cindy Hill reported that the Task Force has released their scientific survey. She also reported that the Task Force is continuing their efforts in completing additional influencer meetings. In addition, Cindy also reported that the Task Force would be presenting an update to NCLA on February 3.

8. Update from City Staff

Staff Liaison Jaime Chew provided a recap of the Annual Gingerbread Exhibit and the New Year's Fun Run. She also reported that the new Winter 2020 Activity Guide was now available and that registration is open for all.

COMMISSIONERS' REPORTS AND COMMENTS

None.

FUTURE AGENDA ITEMS

Work Plan

ADJOURNMENT

Chair Bedard adjourned the meeting at 8:42pm.