

**MINUTES OF THE SPECIAL MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON THURSDAY, FEBRUARY 28, 2019 AT 6:30 P.M. AT MAIN LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bashir, Dixon, Hill, Kiremidjian, Liu

ABSENT: None.

**PUBLIC COMMENTS**

Crystal Tai presented 2 books that she requested the Santa Clara County Library District potentially add to the collection in Los Altos.

Eric Steinle indicated that he was interested in applying to serve on the Library Commission, and that he was attending to find out what the Commission was about.

**INFORMATIONAL ITEMS**

1. Hillview Community Center Update

Action: Table to next meeting.

2. Update from County Staff

Deputy County Librarian Chris Brown presented the monthly update for Santa Clara County. He highlighted the following information:

- Bringing Documentary Films to the Library
- Silicon Valley Reads Program
- Library Tech Trends for 2019

Community Librarian Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- January Statistics for the Main and Woodland Libraries
- Program Highlights
- Upcoming Events Calendar

3. Information from the Friends of the Library

David Struthers reported that the February Book Sale was very successful. It resulted in \$16,000 in revenue with a net revenue of \$14,375 after expenses. He also reported that they brought in \$4,914 in ongoing sales and \$1,058 for magazine sales. In addition, he indicated that they were working with the City to determine space options after Hillview is no longer available.

4. Update from NCLA

NCLA Task Force Chair Cindy Hill reported that the Task Force presented to the Los Altos City Council on Tuesday, February 26. The request was to approve continued exploration

of the redevelopment of the library. The Task Force received a unanimous vote of 5-0 to continue exploration. However, there were questions that needed to be answered. The Task Force's next meeting is scheduled for Thursday, March 14 where they will work on the FAQs and the City Council questions.

5. Update from City Staff

Staff Liaison Jaime Chew announced that Recreation's Spring Activity Guide had been released and that courtesy registration for Los Altos residents would begin Tuesday, March 12. Registration for all others would begin Friday, March 15

She also announced that Recreation staff was currently preparing for the relocation of operations to The Underground at Shoup Park. The exact move date is still TBD.

In addition, Jaime also announced that Rebecca Colman has resigned from the Commission due to a new job.

Commissioner Bashir also announced that he needed to resign as his current work commitments preclude him from fully participating.

## **ITEMS FOR CONSIDERATION/ACTION**

6. Commission Minutes

Action: Upon a motion by Commissioner Liu, seconded by Commissioner Hill, the Commission unanimously approved 4 – 0 the minutes of the January 10, 2019 Library Commission Meeting.

7. Library Commission Reorganization

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Liu the Commission unanimously approved 4-0 to elect Garo Kiremidjian as the Chair of the Library Commission to serve through September 2019.

Upon a motion by Commissioner Hill, seconded by Commissioner Liu the Commission unanimously approved 4-0 to elect John Dixon as the Vice Chair of the Library Commission to serve through September 2019.

8. Update on Woodland Library

Action: None taken. Staff Liaison Jaime Chew reported that City Staff was currently working with Library Staff to complete the work. Work has been delayed by the rain, but they are anticipating patio work to be completed in Spring. The community garden has been delayed due to staffing changes.

9. Los Altos City Council Meeting Schedule

Action: None taken. The Commission received the schedule.

## **COMMISSIONERS' REPORTS AND COMMENTS**

None.

**FUTURE AGENDA ITEMS**

Update on Hillview Community Center Project

Update on Passport Services

**ADJOURNMENT**

Chair Kiremidjian adjourned the meeting at 7:40pm.