

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON THURSDAY, DECEMBER 12, 2019 AT 6:30 P.M. AT MAIN  
LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bedard, Gee, R. Liu, Y. Liu, Steinle, Wheeler

ABSENT: Kiremidjian

**PUBLIC COMMENTS**

None.

**ITEMS FOR CONSIDERATION/ACTION**

1. Approve minutes of the regular meeting of November 14, 2019  
Action: Upon a motion by Commissioner R. Liu, seconded by Commissioner Gee, the Commission unanimously approved 6 – 0 the minutes of the November 14, 2019 Library Commission Meeting.
2. Review work plan and subcommittee assignments  
Action: None taken. The Library Commission received and discussed updates from all subcommittees. Staff Liaison Chew will be sending all of the documents associated with the work thus far on the redevelopment of the library to the Library Commissioners.

**INFORMATIONAL ITEMS**

3. Update from County Staff  
Deputy County Librarian Chris Brown presented the monthly update for Santa Clara County. He highlighted the following information:
  - Sneak Peek at the New Library Website
  - Distinguished Author Series: Susan Orlean
  - Discover & Go
  - Holiday Food Drive
  - Year End Service Report

Community Librarian Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

  - Year End Statistics for the Los Altos and Woodland Libraries
  - Passport Services
  - Program Highlights
4. Information from the Friends of the Library

Friends of the Library representative Darwin Pulous reported that the December ongoing book sale brought in roughly \$6,000. He also reported that the portable was currently working ok. Darwin also mentioned that they are preparing for the February book sale. In addition, he brought membership renewal forms for anyone interested in purchasing a Friends of the Library membership.

5. Update from NCLA/Redevelopment Task Force

NCLA Task Force Chair Cindy Hill reported that the Task Force is working on releasing a scientific survey in mid-January 2020. She also reported that the Task Force is continuing their efforts in completing additional influencer meetings. In addition, Cindy also reported that the Task Force would be presenting an update to NCLA on February 3.

6. Update from City Staff

Staff Liaison Jaime Chew announced that the Annual Gingerbread Exhibit and Crawl was being hosted from December 10 through December 19. She also reported that the new Winter 2020 Activity Guide would be released on Thursday, December 26, 2019 and that registration would open for all on Friday, January 3, 2020. Finally, she mentioned that the New Year's Fun Run would be hosted on January 1, 2020 at 9am in Downtown.

## **COMMISSIONERS' REPORTS AND COMMENTS**

None.

## **FUTURE AGENDA ITEMS**

Work Plan  
Regular Meeting Time  
Special Session

## **ADJOURNMENT**

Chair Bedard adjourned the meeting at 8:30pm.