

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON THURSDAY, JANUARY 10, 2019 AT 6:31 P.M. AT MAIN LOS  
ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Dixon, Hill, Kiremidjian, Liu

ABSENT: Commissioner Agarwal, Bashir, Colman

**PUBLIC COMMENTS**

David Struthers spoke about the importance of the Library Commission being involved to support the work of the NCLA Task Force when they present to the Los Altos City Council.

**INFORMATIONAL ITEMS**

1. Update from County Staff

County Librarian Nancy Howe presented the monthly update for Santa Clara County. She highlighted the following information:

- Financial and Administrative Services Manager Chuck Griffin
- Finding Identity in Family History
- Yewno Discover
- Star Library Award 2018
- 16th Annual Friends, Foundation, Endowments & Commissioners Forum 2/2/19

Cynthia Wilson filling in for Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Discussed upcoming events at the Los Altos Library for 2019

2. Information from the Friends of the Library

Margaret Brooks, Vice President filling in for Mary Jo Kelly reported that the Friends of the Library has a book sale coming up the 2<sup>nd</sup> Weekend of February (2/7, 2/8, 2/9, 2/10). In December \$5,776.75 was raised and in the first weekend in January \$1,000 was raised. She also mentioned that Friends of the Library will be part of the next NCLA meeting taking place next Monday.

3. Update from NCLA

NCLA Task Force Chair Cindy Hill reported that this coming Monday, NCLA, The Friends of the Library, The Los Altos Library Endowment were meeting at 6:00pm to discuss the Library Redevelopment project. She also mentioned another purpose for this meeting is to find out how all the groups involved with this project can work together. Cindy will be sending an invitation out to the commission.

4. Update from City Staff

Staff Liaison Bridget Matheson announced that Recreation & Community Services had a very successful annual Fun Run that took place on New Year's Day. This event is a 5k (3.1 mile) walk, run or roll (strollers or wheelchairs). The event went very smoothly. The participation for this event was a little bit higher than last year. There were close to 850 people who ran this year. The Fun Run was a great way to welcome 2019!

Staff Liaison Bridget Matheson let the Commission know that Commissioner Agarwal will be resigning from the Commission. The Commission can stay with just a Vice Chair or a new Chair can be selected at the next Commission meeting.

### **ITEMS FOR CONSIDERATION/ACTION**

5. Commission Minutes

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Dixon, the Commission unanimously approved 4 – 0 the minutes of the October 11, 2018 Library Commission Meeting.

6. Increased Personnel Budget-Santa Clara Library

Action: Upon motion by Commissioner Hill, seconded by Commissioner Dixon that the Commission unanimously approved 4-0 that they support increased hours at the Woodland Library as noted in this document and exploring additional hours for the main library.

7. Update on Passport Services

Action: Upon a motion by Commissioner Liu, seconded by Commissioner Kiremidjian, the Commission unanimously approved 4 – 0 that they support Santa Clara County providing passport services to the Los Altos Library.

8. Update on Woodland Library

Action: None taken. No update, but an update will be provided at the next meeting.

### **COMMISSIONERS' REPORTS AND COMMENTS**

None.

### **FUTURE AGENDA ITEMS**

Overview of Hillview Community Center Project  
Appointing New Chair  
Woodland Update

### **ADJOURNMENT**

Commissioner Kiremidjian adjourned the meeting at 7:45pm.