

MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON THURSDAY, OCTOBER 11, 2018 AT 6:31 P.M. AT MAIN LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Commissioners Agarwal, Dixon, Hill, Kiremidjian, Liu

ABSENT: Commissioner Bashir, Colman

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff
Financial and Administrative Services Manager Chuck Griffen presented the monthly update for Santa Clara County. He highlighted the following information:

- News Literacy at the Library Presentation
- Medicare & HICAP Presentations
- Prediabetes Awareness Events
- California Library Association Conference
- JPA Meeting on October 25, 2018
- Library Trends

Community Librarian Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Go Go Biblio Kickoff Event
- August statistics for the Los Altos Main Library and Woodland Branch
- Program Highlights
- Upcoming events for October

2. Information from the Friends of the Library
Mary Jo Kelly reported that the Friends of the Library are working with City Staff on options for when Hillview is no longer available. She also reported that the Friends are on target to donate approximately \$175,000 to the Los Altos Library. In addition, she also mentioned that the next Friend's book sale will occur in November.
3. Update from NCLA
NCLA Task Force Chair Cindy Hill reported that the Task Force met today and is still gathering information. She invited the Library Commissioners to attend the meetings.
4. Update from City Staff

Staff Liaison Jaime Chew announced that Recreation & Community Services had 2 upcoming special events. The first was the 55th Annual Halloween Window Painting Contest held in Downtown Los Altos. The second was the Movie Night at Grant Park on Saturday, October 20 at 6:30pm (Curious George: A Halloween Boo Fest) and 8pm (Ghostbusters).

ITEMS FOR CONSIDERATION/ACTION

5. Commission Minutes
Action: Upon a motion by Commissioner Hill, seconded by Commissioner Liu, the Commission unanimously approved 5 – 0 the minutes of the September 13, 2018 Library Commission Meeting.
6. Budget Update on Los Altos & Woodland Libraries
Action: None taken. Financial and Administrative Services Manager Chuck Griffen provide a presentation on the budget for Los Altos and Woodland Libraries. It was requested by the Library Commission that a comparison report be provided next year.
7. Commission Reorganization
Action: Upon a motion by Commissioner Dixon, seconded by Commissioner Liu, the Commission unanimously approved 5 – 0 to appoint Mukesh Agarwal as the Chair and Garo Kiremidjian as the Vice Chair of the Library Commission to serve through September 2019.
8. Work Plan
Action: None taken. Commissioner Hill provided an update that the Task Force was tentatively going to meet with representatives from Gilroy. The Library Services Subcommittee also provided an update that they have been working with the Friends of the Library, and they are working with Library Staff on both Woodland and Library Services.

COMMISSIONERS' REPORTS AND COMMENTS

None.

FUTURE AGENDA ITEMS

Work Plan
Overview of Hillview Community Center Project
Passport Services
Woodland Library

ADJOURNMENT

Commissioner Agarwal adjourned the meeting at 7:36pm.