

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, SEPTEMBER 13, 2018 AT 6:31 P.M. AT MAIN
LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bashir, Colman, Dixon, Hill, Liu

ABSENT: Commissioner Agarwal, Kiremidjian

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff
Financial and Administrative Services Manager Chuck Griffen presented the monthly update for Santa Clara County. He highlighted the following information:
 - Summer Reading Success Stories
 - Everbright Lights display at Milpitas
 - Family Concert Series
 - City of Campbell: Placing Bond Measure on November Ballot
 - Library Trends
 - Santa Clara County Library District's Budget for FY 2018 - 2019

Community Librarian Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

 - Highlighted Gayatri Bhardwaj as the recipient of the County's Employee Excellence Award
 - Go Go Biblio
 - June Statistics for the Main and Woodland Libraries
 - Program Highlights
 - Upcoming Events Calendar
2. Information from the Friends of the Library
Mary Jo Kelly reported that the Friends continue to receive large donations. She also stated that the month of August was a good month for ongoing and online sales where they brought in approximately \$5,000.
3. Update from NCLA
NCLA Task Force Chair Cindy Hill reported that the Task Force has divided into 2 working groups: one focused on fundraising and the bond measure, and the other on marketing and education. She also stated that they received 2 presentations from 2 different consultants

who could possibly assist with marketing, education and moving forward towards placing a bond measure on a ballot.

4. Update from City Staff

Staff Liaison Jaime Chew updated the Commission on two upcoming events: Game Night and Los Altos Got Talent, both geared towards teens. She also presented information on the new pilot ride reimbursement program for Los Altos Senior Program Members.

ITEMS FOR CONSIDERATION/ACTION

5. Commission Minutes

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Liu, the Commission unanimously approved 5 – 0 the minutes of the August 9, 2018 Library Commission Meeting.

6. Commission Reorganization

Action: None taken. Due to some Commissioners being absent, the Commission opted to postpone the reorganization to Library Commission meeting in October.

7. Work Plan

Action: None taken. Commissioner Hill volunteered to update the first goal to accurately reflect the current status of the redevelopment of the Library and Commissioner Dixon volunteered to update the Library Awareness goal. All updates would be sent to Staff Liaison Jaime Chew.

COMMISSIONERS' REPORTS AND COMMENTS

The Commission had a brief discussion about possibly getting feedback on the Library Commission's work plan. However, it was decided that a copy of the current work plan would be displayed at the Main Los Altos Library instead. In addition, the display would also include head shots of each Library Commissioner.

FUTURE AGENDA ITEMS

Work Plan

Budget for Los Altos and Woodland Libraries

Commission Reorganization

Overview of Hillview Community Center Project

ADJOURNMENT

Vice Chair Colman adjourned the meeting at 7:48pm.