

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, JULY 12, 2018 AT 6:32 P.M. AT MAIN LOS
ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Colman, Dixon, Hill, Kiremidjian

ABSENT: Commissioner Agarwal, Bashir, Liu

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff

County Librarian Nancy Howe presented the monthly update for Santa Clara County. She highlighted the following information:

- Summer Reading Program
- Library Ballot Measures Under Discussion
- Go Go Biblio
- Acorn TV
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Community Librarian Marlene Iwamoto presented the monthly update pertaining to the Los Altos Library and Woodland Branch. She highlighted the following information:

- Updates to the Main Los Altos Library
- May Statistics for the Main and Woodland Libraries
- Program Highlights
- Ikebana Show & Various Events/Programs
- Upcoming Events Calendar

2. Information from the Friends of the Library

Mary Jo Kelly reported that the Friends are planning to contribute \$162,000 to the Library for FY 18/19. She also stated that their Amazon sales have increased. Mary Jo also announced that the next book sale would occur on August 17 – 19.

3. Update from NCLA

NCLA Task Force Chair Cindy Hill reported that Task Force has recommended to NCLA, and that NCLA has decided to postpone placing a ballot measure for November 2018 as the survey results indicated that an extensive education campaign is needed before placing a measure on the ballot. She also indicated that she would be working with the Los Altos Hills Library Commissioners to present an overview to the Los Altos Hills City Council so that they are informed of the work that NCLA and the Task Force have accomplished.

4. Update from City Staff
Staff Liaison Jaime Chew reported that the Summer activities are still open and available to register. She also announced that the Summer Concerts will continue through August 9 on Thursdays from 6:30pm – 8pm, alternating between Hillview and Grant Park. In addition, she mentioned that the Downtown Green will open on July 20.

ITEMS FOR CONSIDERATION/ACTION

5. Commission Minutes
Action: Upon a motion by Commissioner Hill, seconded by Commissioner Kiremidjian, the Commission unanimously approved 4 – 0 the minutes of the May 10, 2018 Library Commission Meeting.
6. Work Plan
Action: None taken. The Commission discussed various aspects of the Work Plan. The Library Services Subcommittee provided an updated presentation on various ideas that would assist in increasing the number of library cards and awareness of library services. The commission requested that the subcommittee explore ideas for parking and that staff determine the best process to follow.
7. Feedback on Library Commission Work Plan
Action: None taken. The Commission determined that this be agendized to a future meeting where Chair Bashir could be present to provide additional information.
8. Event Sign Up
Action: None taken. Vice Chair Colman volunteered to assist with the Farmer's Market on August 2. She will coordinate with Community Librarian Marlene Iwamoto.
9. Friends of the Library Storage/Book Sale during Community Center Project
Action: None taken. The Commission provided various ideas to the Friends of the Library to consider which included: a call for volunteers through an article in the Town Crier, and to possibly combine with other Friends of the Library groups to host joint book sales.

COMMISSIONERS' REPORTS AND COMMENTS

- None.

FUTURE AGENDA ITEMS

Work Plan
Feedback on Work Plan (Bashir)

ADJOURNMENT

Vice Chair Colman adjourned the meeting at 8:10pm.