

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON TUESDAY, AUGUST 1 2017 AT 6:30 P.M. AT LOS ALTOS  
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Agarwal, Colman, Hill, Kiremidjian

ABSENT: Commissioners Bashir, Liu, Suelzle

**PUBLIC COMMENTS**

David Struthers provided some historical information about the Friends of the Library and the Library Commission. He urged the current Library Commission to engage in the process for a new Library.

**INFORMATIONAL ITEMS**

1. Update from County Staff

Deputy County Librarian Chris Brown informed the Library Commission that they will have some new programs through a partnership with NASA. He also announced that they recently hired a new Director of Marketing, Diane Roche. In addition, he mentioned that the Teen Librarian from Cupertino was honored with an award.

Community Librarian Marlene Iwamoto presented information on statistics comparing July 2016 to July 2017, and past & upcoming events at the Los Altos Library.

2. Information from the Friends of the Library

Diane Schmidt reported that the next book sale was scheduled for the 2<sup>nd</sup> weekend in August. They were also working on a report to be send to the Hillview Community Center Task Force. It was also reported that book sales in July 2017 totaled \$8,000 in comparison to \$3,000 last July 2016.

3. Update from City Staff

Staff Liaison Jaime Chew announced that the final Summer Concert would be held on Thursday, August 3 from 6:30pm – 8pm at Grant Park. Lyin' P's, an Eagles Tribute Band would be providing the entertainment. She also reported that the Fall Activity Guide would be released on August 14 with resident registration beginning August 17 and for all others August 21.

**ITEMS FOR CONSIDERATION/ACTION**

4. Commission Minutes

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Kiremidjian, the Commission unanimously approved 4-0 the minutes of the July 11, 2017 meeting with the amendment of changing the wording “to date” to “last fiscal” in the Friends of the Library section.

6. Library Market Segmentation Presentation  
Action: None taken. Community Librarian Marlene Iwamoto provide the Library Commission with the findings from the market segmentation study that was done in 2016.
7. Update on Woodland Library  
Action: None taken. Staff Liaison Jaime Chew provided an update on the exterior garden area at Woodland Library.
8. Commissions Encouraged to Provide Input to the Hillview Community Center Task Force  
Action: Upon a motion by Commissioner Hill, seconded by Commissioner Kiremidjian, the Commission unanimously approved 4-0 to recommend support of the Friends of the Library report that was sent to the Task Force, and to recommend a request of approximately 2,000 square feet of storage and work space in the new Hillview Community Center.
9. Work Plan  
Action: None taken. The Library Commission discussed some ideas for the new 2017 – 2018 work plan. However, they wanted to have a more robust discussion so they requested to hold a special meeting specifically to work on creating their work plan. Staff Liaison Jaime Chew was to coordinate that effort. If a date and time was not determined, the creation of the work plan would be forwarded to the next regularly scheduled Library Commission meeting.

#### **COMMISSIONERS' REPORTS AND COMMENTS**

None.

#### **FUTURE AGENDA ITEMS**

Work Plan  
Best Seller's Checkout Policy

#### **ADJOURNMENT**

Vice Chair Colman adjourned the meeting at 8:48pm.