

MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, JULY 11, 2017 AT 6:31 P.M. AT LOS ALTOS MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Commissioners Bashir, Colman, Hill, Kiremidjian, Suelzle

ABSENT: Commissioners Agarwal, Liu

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff

County Librarian Nancy Howe informed the Library Commission that they are working on completing the AV upgrade to the Community Room. She also announced that they recently hired a new Director of Marketing. In addition, she mentioned that LALE has funded a pop-up vehicle for Los Altos.

Community Librarian Marlene Iwamoto presented information on statistics comparing June 2016 to June 2017, and past & upcoming events at the Los Altos Library.

2. Information from the Friends of the Library

Diane Schmidt, the new president, introduced herself to the Library Commission. She also reminded the Commission about the upcoming Book Sale in August. In addition, she also reported that the Friends have donated approximately \$140,000 to the Los Altos Library last fiscal year.

3. Update from City Staff

Staff Liaison Jaime Chew announced that Bridget Matheson has joined Recreation & Community Services as the new Recreation Supervisor. She also stated that registration is now open for Summer classes and activities. In addition, she announced the Summer Concert Series.

ITEMS FOR CONSIDERATION/ACTION

4. Commission Minutes

Action: Upon a motion by Commissioner Suelzle, seconded by Commissioner Bashir, the Commission approved 5-0 the minutes of the May 2, 2017 meeting.

6. Library Commission Reorganization

Action: Ibrahim Bashir was nominated for Chair and Rebecca Colman was nominated for Vice Chair. Upon a motion by Commissioner Colman, seconded by Commissioner

Kiremidjian, the Commission approved to appoint Ibrahim Bashir to Chair and Rebecca Colman to Vice Chair to serve through October 2018.

7. Library Market Segmentation Presentation

Action: None taken. Community Librarian Marlene Iwamoto opted to postpone the presentation to the August meeting since the Commission was keeping the July meeting concise so that Commissioners could attend City Council.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Bashir mentioned that he had been reviewing City Council agendas and had not seen specific items pertinent to the Library Commission. Commissioner Hill advised that the listing of Hillview or Downtown might warrant further review. Staff Liaison Chew also informed the Commission that each item on the City Council Agenda does include a report that can provide further background.

Commissioner Colman mentioned that she had attended Brown Act Training.

Chair Hill updated the Commission on various projects.

FUTURE AGENDA ITEMS

Work Plan

ADJOURNMENT

Chair Hill adjourned the meeting at 7:21pm.