

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON TUESDAY, FEBRUARY 6, 2017 AT 6:30 P.M. AT LOS ALTOS  
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bashir, Colman, Hill, Kiremidjian, Suelzle

ABSENT: Commissioner Agarwal, Liu

**PUBLIC COMMENTS**

None.

**INFORMATIONAL ITEMS**

1. Update from County Staff  
Chris Brown updated the Commission on the Space Act Agreement between NASA and SCCLD. He also announced that they have hired Marlene Iwamoto as the new Los Altos Librarian. Chris also provided some highlights regarding the Library event. Interim Librarian Linda Arbaugh announced that there would be an event on February 18 celebrating the extended library hours.
2. Information from the Friends of the Library  
None.
3. Update from City Staff  
Recreation & Community Services Manager Jaime Chew requested new sign-ups for covering the next 6 months of City Council meetings. She also announced that they would be taking a Commission photo at the March meeting.

**ITEMS FOR CONSIDERATION/ACTION**

4. Commission Minutes  
Action: Upon a motion by Commissioner Kiremidjian, seconded by Commissioner Bashir, the Commission approved 5-0 the minutes of the January 3, 2017 meeting.
5. Recommendation to Support Friends of the Library's Storage Request  
Action: Upon a motion by Commissioner Colman, seconded by Commissioner Suelzle, the Commission approved 5-0 to support the Friends of the Library's storage request and to forward the recommendation to City Staff.
6. Update on Canopy at Woodland Library  
Action: None taken. Recreation & Community Services Manager Jaime Chew reported that the project was underway. The canopy was in production and it was slated to be installed by the end of the month, weather permitting. It was also determined that the County would pay for the installation.

7. Work Plan  
Action: None taken. The Library Commission discussed moving forward with a brand new Work Plan in the new term since there were many new faces on the Commission. Chair Hill also indicated that she would forward the updated SCCLD Commission Meeting schedule.
  
8. Preparation for Library Commission Reorganization  
Action: None taken. Recreation & Community Services Manager Jaime Chew explained that the Commission reorganization would take place in March/April and that term would carry through October of 2018. Chair Hill also provided some insight into what being Chair entails.

## **COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Commissioner Colman reported that they would be making a report to the Los Altos Hills City Council regarding the Library Commission in November.

### **FUTURE AGENDA ITEMS**

Reorganization of Library Commission  
Work Plan  
SCCLD Presentation on Budget/Numbers

### **ADJOURNMENT**

Chair Hill adjourned the meeting at 7:38pm.