

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON TUESDAY, JANUARY 3, 2017 AT 6:38 P.M. AT LOS ALTOS  
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Agarwal, Bashir, Colman, Hill, Kiremidjian, Liu

ABSENT: Commissioner Suelzle

**PUBLIC COMMENTS**

None.

**INFORMATIONAL ITEMS**

1. Update from County Staff  
Nancy Howe introduced Linda Arbaugh as the Interim Librarian at the Los Altos Main Library until a permanent replacement can be hired. She also provided information on the next JPA meeting. She also updated the Library Commission with additional information regarding the layout changes slated for the Main Los Altos Library.
2. Information from the Friends of the Library  
David Struthers provided a presentation to the Library Commission to support their request for additional storage. He also provided an update regarding their next book sale in February.
3. Update from City Staff  
Recreation & Community Services Manager Jaime Chew reported that the new Winter Activity Guide has been released and that registration has opened for both residents and non-residents.

**ITEMS FOR CONSIDERATION/ACTION**

4. Commission Minutes  
Action: Upon a motion by Commissioner Bashir, seconded by Commissioner Colman, the Commission approved 6-0 the minutes of the January 3, 2017 meeting.
5. Canopy at Woodland Library  
Action: Recreation & Community Services Director Manny Hernandez presented the Library Commission with 2 proposals for the canopy out at the Woodland Library. After reviewing the proposals, the Commission discussed and provided feedback regarding both. Upon a motion by Commissioner Liu, seconded by Commissioner Kiremidjian, the Commission approved 6-0 to recommend the first canopy proposal providing direct coverage for the book return.
6. Update on Woodland Improvements

Action: None taken. Recreation & Community Services Director Manny Hernandez provided an update regarding the improvements that would be completed at the Woodland Library.

7. Work Plan

Action: None taken. The Library Commission discussed various work plan tasks and brainstormed ideas on how to engage other Commissions to get feedback.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Chair Hill announced that she was invited to be on the LALE board.

**FUTURE AGENDA ITEMS**

Work Plan  
Update on Canopy at Woodland Library  
Friends of the Library Storage

**ADJOURNMENT**

Chair Hill adjourned the meeting at 7:55pm.