

**MINUTES OF A REGULAR MEETING OF THE SENIOR COMMISSION OF THE
CITY OF LOS ALTOS/TOWN OF LOS ALTOS HILLS, HELD ON
MONDAY, DECEMBER 5, 2016 BEGINNING AT 4:04 P.M. AT
TOWN OF LOS ALTOS HILLS PARKS & RECREATION BUILDING,
26379 FREMONT ROAD, LOS ALTOS HILLS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Commission Members Anderson, Basiji, Harding, Lemes, Murray, Torbeck, Vincent

ABSENT: None

PLEDGE OF ALLEGIANCE

Commissioner Anderson led the Pledge of Allegiance.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Town of Los Altos Hills City Council Member John Radford introduced himself and discussed various senior topics.

ITEMS FOR CONSIDERATION/ACTION

1. Approval of Minutes – November 7, 2016

Action: Upon a motion by Commissioner Torbeck, seconded by Commissioner Harding, the Commission approved 5 – 0 the minutes of the November 7, 2016 meeting. Chair Basiji and Vice Chair Murray were not present.

2. Senior Focus Group Information

Action: None taken. Commissioner Harding updated the Commission on the upcoming senior focus group, run by Anabel Pelham and CAFÉ, on Tuesday, December 6 from 10am – 11:30am at the Hillview Community Center. Also, after some discussion regarding the notes from the Los Altos City Council open forums, the Commission agreed to forward the information to the Facilities/Programs Subcommittee for review.

3. Grant Program Review Update

Action: After a presentation by Commissioner Anderson, the Commission discussed the presented recommendations.

Upon a motion by Commissioner Torbeck, seconded by Vice Chair Murray, the Commission unanimously approved 7 – 0 to accept and support the presented Subcommittee recommendations.

Upon a motion by Commissioner Anderson, seconded by Commissioner Harding, the Commission unanimously approved 7 – 0 to have the Subcommittee meet with City staff to determine a timeline and action plan for the recommendations prior to forwarding to the Los Altos City Council for review and consideration.

4. Senior Survey

Action: Upon a motion by Commissioner Anderson, seconded by Vice Chair Murray, the Commission unanimously approved 7 – 0 to forward the questionnaire to City staff to make any necessary adjustments in order to post on Open City Hall.

5. Outreach Subcommittee Update

Action: After a presentation by Chair Basiji, the Commission discussed the various points included in the report.

Upon a motion by Commissioner Vincent, seconded by Vice Chair Murray, the Commission unanimously approved 7 – 0 to specify that the Senior Perspective/Grant Subcommittee also review Hillview Programs.

Upon a motion by Chair Basiji, seconded by Vice Chair Murray, the Commission unanimously approved 7 – 0 to remove Commissioner Vincent from the Participation Subcommittee and replace with Commissioner Harding.

INFORMATIONAL ITEMS

6. Staff Report

Action: None taken. Due to the length of the meeting, Recreation & Community Services Director Manny Hernandez indicated that the City staff updates were located in the report which was included in their packet.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Lemes asked to agendaize for the next Commission meeting, the possibility of forwarding a resolution regarding Seniors to the Los Altos and Los Altos Hills City Council for adoption.

POTENTIAL FUTURE AGENDA ITEMS

Grant Program Review
Senior Resolution

ADJOURNMENT – 5:52 P.M.

Chair Basiji adjourned the meeting.