

MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, NOVEMBER 7, 2017 AT 6:00 P.M. AT LOS ALTOS MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Commissioners, Bashir, Colman, Dixon, Hill, Kiremidjian, Liu

ABSENT: Commissioner Agarwal

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff

Deputy County Librarian Chris Brown presented the monthly update pertaining to County programs. He highlighted the following information:

- The Silicon Valley Reads Program
- Bilingual Storytime Program
- The top 2017 Children's Picture Books
- The free online resources for Veteran
- Listening to Trump's America – Bridging the Divide Presentation by Joe Simitian

Community Librarian Marlene Iwamoto presented the monthly update pertaining to the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos and Woodland Branches Statistics
- Science & Technology Week
- Robots & Coding
- Various upcoming events

2. Information from the Friends of the Library

Diane Schmidt reported that the November book sale brought in \$14,100 in revenue before expenses. Suzanne Epstein reported that the weekly book sales in October at the Library averaged \$1,200 per week and that they had a special holiday sale going on.

3. Update from City Staff

Staff Liaison Jaime Chew reported that the 30th Annual Gingerbread House Exhibit was accepting applications. She also indicated that the display would be at the Grant Community Center in Room 4 to highlight the newly renovated classrooms at Grant.

ITEMS FOR CONSIDERATION/ACTION

4. Commission Minutes

Action: Upon a motion by Commissioner Liu, seconded by Vice Chair Colman, the Commission unanimously approved 6 – 0 the minutes of the October 3, 2017 Library Commission meeting.

Upon a motion by Commissioner Hill, seconded by Commissioner Liu, the Commission unanimously approved 6 – 0 the minutes of the October 16, 2017 Library Commission Subcommittee meeting.

Upon a motion by Vice Chair Colman, seconded by Commissioner Hill, the Commission unanimously approved 6 – 0 the minutes of the October 25, 2017 Library Commission Special meeting.

6. Work Plan

Action: None taken.

At the request of the Los Altos City Council, the Library Commission added the additional projects so the Work Plan would reflect the ongoing items the Commission works on. The Commission also selected Vice Chair Colman and Commissioners Dixon and Hill to assist in reviewing the various consultants and firms provided by County Librarian Nancy Howe. Commissioner Dixon was also tasked with determining a timeline.

6. Library Commission Regular Meeting Date & Time

Action: Upon a motion by Commissioner Hill, seconded by Vice Chair Colman, the Commission unanimously approved 6 – 0 to hold the regular Library Commission meetings on the second Thursday of the month at 6:30pm.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Hill requested that the Commission update their photo on the website. Staff Liaison Chew will be scheduling that at the next Commission meeting.

The Commission also requested that the City Council meeting schedule be resent so that Commissioners would know which meetings they needed to cover.

In addition, the Commission requested that Staff Liaison Chew confirm the time for the joint meeting between the Los Altos and Los Altos Hills City Councils. Staff Liaison Chew will follow up and send out the information to the Commission.

FUTURE AGENDA ITEMS

Marketing Presentation by Diane Roche
Work Plan

ADJOURNMENT

Chair Bashir adjourned the meeting at 7:08pm.