

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON TUESDAY, OCTOBER 03, 2017 AT 6:32 P.M. AT LOS ALTOS
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Agarwal, Bashir, Colman, Hill, Kiremidjian, Liu

ABSENT: Commissioner Suelzle

PUBLIC COMMENTS

None.

INFORMATIONAL ITEMS

1. Update from County Staff

County Librarian Nancy Howe presented the monthly update pertaining to County programs. She highlighted the following information:

- Information shared about Robotics for adults and teens.
- Information shared about Robotics for children between the ages of 2-6 years of age.
- Locations of where flu shots were available.
- Annual Friends, Commissioners and Board Members Forum on 2/9/2018 between 9:00am-12:30pm.
- Register of Voters information regarding Voters Choice Act.
- JPA Meetings

Community Librarian Marlene Iwamoto presented the monthly update pertaining to the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos and Woodland Branches: Statistics: Circulation, Visits, Library Cards
- Banned Books Week, September 24-30, 2017
- Andy Z in Concert (Talk, Sing, Read, Write and Play)
- Discovery Tables
- Science and Technology Week, October 8-14, 2017
- Bobbin Wranglers Sewing Club
- Poetry Reading by Barbara Sher Tinsley, Silicon Valley Poet Laureate

2. Information from the Friends of the Library

David Struthers reported on the new shed that was installed at the Hillview Community Center. He also reported that the next Book Sale would be November 3 – 5. David also mentioned that they are looking for volunteers. Mary Jo Kelly mentioned that the Friends of The Library has raised \$170,000 to provide a variety of programs. She also encouraged Library Commissioners to visit Friends of The Library during their operating hours in Room 7 between 9:15am-11:30am.

3. Update from City Staff
Alternate Staff Liaison Bridget Matheson announced that the Halloween Window Painting Contest was now open for youth who attend 4th grade through High School in the Los Altos area. More information can be found in the Fall Activity Guide or online on the City website. In addition, she mentioned that Casey Jensen is the Recreation & Community Services Department's new Office Assistant II at the Hillview Community Center. The Library Commission will meet with City Council in November. The exact date and time is still to be determined.

ITEMS FOR CONSIDERATION/ACTION

4. Commission Minutes
Action: Upon a motion by Vice Chair Colman, seconded by Commissioner Hill, the Commission unanimously approved 6-0 the minutes of the September 5, 2017 meeting.
6. Work Plan
Action: None taken.

Vice Mayor Jean Mordo began to discuss the idea of expansion of the main library. He recommended having a measure on the November 2018 ballot. The Vice Mayor suggested that a subcommittee be formed to propose a plan to expand the library. It was also suggested to update the needs assessment that was done in 2008 to help with the library expansion plan. The subcommittee members are Commissioners Colman, Hill and Liu. City Staff will coordinate a date and time in the next few weeks to hold the subcommittee meeting.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Hill reported on the NCLA meeting. During this meeting, there was a vote to increase the hours at the Woodland Library on Sundays from 11:00am to 5:00pm. The funding is coming from a NCLA tax. It will be evaluated to see how the extended hours will work for the next 2 years.

FUTURE AGENDA ITEMS

Work Plan

ADJOURNMENT

Chair Bashir adjourned the meeting at 8:30pm.