

MINUTES OF THE SPECIAL MEETING OF THE LIBRARY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON TUESDAY, OCTOBER 25, 2017 AT 6:30 P.M. AT HILLVIEW COMMUNITY CENTER ROOM 2, 97 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ESTABLISH QUORUM

PRESENT: Commissioners Colman, Dixon, Hill, Kiremidjian, Liu

ABSENT: Commissioner Agarwal, Bashir

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Work Plan

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Liu the Commission unanimously approved 5 – 0 to approve the 2017 – 2018 Work Plan with the following amendments

- Change “new” to “state-of-the-art” in the last listed project of “Assist in determining possible funding sources for a Library.”
- Add a Conduct and prepare a Program Design phase project.
- Add a “d” to the word complete in the third listed project
- Adjust the order of projects to:
 - Evaluate the need, process and costs for updating the 2008 Library Needs Assessment
 - Assist in determining possible funding sources for updating the Needs Assessment
 - Meet with other organizations who have completed the Needs Assessment process to gain insight
 - Ensure the Library is included in the city’s 10-year plan
- Specifically list Palo Alto and Morgan Hill as organizations to meet with.

ADJOURNMENT

Vice Chair Colman adjourned the meeting at 8:30pm.