

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON TUESDAY, AUGUST 2, 2016 AT 6:00 P.M. AT LOS ALTOS  
MAIN LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Hill, Liu, Suelzle, Agarwal, Kiremijidian

ABSENT:

**PUBLIC COMMENTS**

Suzanne Epstein, Friends of the Library Representative spoke on several different topics regarding the Los Altos Library. These were: 1.) Review of a newspaper article regarding the summer reading program – good comments, 2.) Requested that the Library staff look into an A frame that can advertise daily activities, 3.) A marquee or bulletin board on San Antonio Road with library upcoming information, 4.) improvement of natural pathways leading to the Library from the parking lot, 5.) and lastly, she asked that program room attendees for events be counted in gate count as having been in the library since the program room is located in the lobby before passing the gate counter.

**ITEMS FOR CONSIDERATION/ACTION**

1. Commission Minutes  
Action: Upon a motion by Commissioner Agarwal, seconded by Commissioner Suelzle, the Commission approved the minutes of the meeting of April 5, 2016 by the following vote: AYES: Suelzle, Agarwal, Abstain: Liu, Kiremijidian, Hill - not present
2. Review of Joint Meeting with City Council and Finalize Commission Work Plan  
Reviewed and discussed outcome of meeting. Will update work plan according to the Commissions
3. Review Meeting Time for Library Commission  
The Library Commission has concluded that their commission meetings should continue to meet at 6pm the first Tuesday of each month instead of 5:30pm in order for all commissioners to have ample time after work to attend the meeting.
4. Review of Meeting with Youth Commission on May 2, 2016  
Commissioner Hill and Teen Librarian, Sara Neeri met with the Youth Commission during their May 2016 meeting to ask suggestions for improvements or updates/changes they would like if the Library were to be remodeled or rebuilt. Below is a link to their ideas and suggestions. The Library Commission will continue to meet with the Youth Commission for their input on other library topics.

<P:\Recreation\Library Commission\Library Commission\2016\Agendas\September\LAPL - Suggestions for changes May 2016.docx>

## **INFORMATIONAL ITEMS**

5. Friends of the Library Report  
Preparations are underway for the August 19, 20 and 21 book sale. Looking for additional storage space for books. Ongoing book sale sold 750 books for a total of \$1214.50.
6. Monthly staff report  
Heard reports from Santa Clara County Library District (SCCLD representatives) Below are links to the Community Librarian's report as well as the County Librarian's report.

<P:\Recreation\Library Commission\Library Commission\2016\Agendas\September\Library Comm. July, June '16 stats.docx>

<P:\Recreation\Library Commission\Library Commission\2016\Agendas\September\Commission Report August 2016.docx>

## **COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Staff Report – None

Future Agenda Items

Work Plan

Update on library interior design

Pathways Discussion

Woodland exterior garden update from library staff

## **ADJOURNMENT**

Commissioner Hill adjourned the meeting at 7:15pm