



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, October 6, 2015 5:30p.m.

Los Altos Main Library

13 S. San Antonio Rd., Los Altos, CA

ROLL CALL

PRESENT: Commission Members: Suelzle, Bhagavan, Hill, Liu and Perga

ABSENT: Commissioner Argarwal

ALSO PRESENT: Peggy Ford, City Staff Liaison; Judith Gregg, Community Librarian; Chris Brown, Deputy County Librarian

1. Commission Minutes

Motion by Commissioner Perga, seconded by Commissioner Bhagavan to approve the minutes of the September 1, 2015 meeting as is

PUBLIC COMMENT

DISCUSSION ITEMS

2. Book Drop Overhang

Discussed options for book drop overhang. Items to consider are functionality of the overhang and insuring the architectural looks and integrity of the building are not damaged or altered for the worse.

3. Speed Check

Updated Commission on speed check at entrance to Library from San Antonio Road. Police and Transportation staff have been monitoring entrance.

4. Bike Repair Station at Library

Updated Commission regarding bike repair station grant. Library staff can ask for money from the repair station grant in order to purchase one to install. Some items to consider are cost of installation and maintenance of the repair station to keep it functional. Chris Brown, Deputy County Librarian will get an update on the grant and report back. The City can provide an encroachment permit at no cost to the Library. A potential location for the station could be located near the fountain out in front of the library.

5. Bench Installation at Woodland Library near "Thinker" statue

A bench can be installed in the shade near the Thinker, but further away from the statue - eliminating concerns of cars in parking lot hitting people seated on the bench. The maintenance department does have benches available for installation.

INFORMATIONAL ITEMS

6. Friends of the Library

The next Friends of the Library book sale will take place on November 14, 15 and 16, 2015 at the Hillview Community Center. Both the City of Los Altos and the Town of Los Altos Hills will provide proclamations recognizing the Friends of the Library in October. FOL member, Susanne Epstein wrote a letter to the Mayor of Los Altos describing the number of things FOL has done for the library over the course of the past 55 years. A copy of the letter is available for review.

7. Monthly County and City Staff Reports

Received information and announcements from City and County Staff

County Deputy Librarian, Chris Brown will look into providing an invitation to Commissioners who want to attend the upcoming Friends and Commissioners Forum.

COMMISSIONER REPORTS AND COMMENTS

Received reports from Commissioners regarding items of interest related to the Library in the community

Commissioner Perga reported that the Salinas Library which had previously been closed is now open and funded by donations. She also asked staff to look into maintenance and cleaning issues related to the book sales at the Hillview Community Center.

Commissioner Hill reported on the upcoming NCLA meeting which will discuss if funds are being invested properly to get the highest returns. She also reported about the next Los Altos Library Endowment meeting to be held on Oct 13. Discussion will be about transferring Whipple funds to the Library Endowment for the future construction or remodel of a new library. Former Commissioner, Enid Davis was featured in a Los Altos Town Crier Article about story telling.

POTENTIAL FUTURE AGENDA ITEMS

Update of Commission Work Plan

Report on LALE Meeting – Oct 13

ADJOURNMENT – 6:22p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission