



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, November 4, 2014 5:30p.m.
Woodland Library
1975 Grant Road, Los Altos, CA

ROLL CALL

PRESENT: Commission Members: Suelzle, Davis, Bhagavan, Struthers, Poulos, Hill and Perga

ALSO PRESENT: Peggy Ford, City Staff Liaison; Judith Gregg Community Librarian; Carol Frost, Deputy County Librarian

1. Commission Minutes

Motion by Commissioner Hill, seconded by Commissioner Suelzle to approve the minutes of the October 7, 2014 meeting as is

PUBLIC COMMENT

DISCUSSION ITEMS

2. 100th Anniversary of the Los Altos Library Re Cap

Community Librarian Judith Gregg gave a recap of the event which took place in October which was well attended and very well received. Commissioners Poulos and Suelzle who were also in attendance, updated the Commission on a survey to participants that was taken at the event.

3. Implementation of a Suggestion Box at the Los Altos Library

Commissioners discussed installation of a suggestion box in the Library for patrons to share ideas and input for improvements on library services etc. A bulletin board will be installed for such ideas to share and library staff will reply as needed with a typed response to suggestion on bulletin board.

INFORMATIONAL ITEMS

5. Friends of the Library

Friends of the Library Book Sale will take place on Nov. 14, 15 and 16 at the Hillview Community Center

6. Monthly County and City Staff Reports

Received information and announcements from City and County Staff
Commissioners updated work plan

COMMISSIONER REPORTS AND COMMENTS

Received reports from Commissioners regarding items of interest related to Library in the community

Commissioner Perga suggested to library staff that step stools be installed in the library restrooms for toddlers and younger children who cannot quite reach the faucet or sink itself. She noticed that the Academy of Sciences had done something similar in their restrooms.

Commissioners also noticed that signage needs to be made more visible for directions to Woodland Library. Currently tree branches are blocking the signs preventing good visibility. City staff will contact maintenance department regarding signage.

POTENTIAL FUTURE AGENDA ITEMS

Storytelling Festival
Work Plan

ADJOURNMENT – 6:53p.m.

Respectfully Submitted by
Peggy Ford, Senior Recreation Supervisor
Liaison to the Library Commission