



**- REVISED AGENDA -**

**LIBRARY COMMISSION SPECIAL MEETING**

**TUESDAY, JANUARY 8, 2013 - 5:30 P.M.**

Los Altos Main Library, Program Room  
13 San Antonio Road, Los Altos, California

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**SPECIAL PRESENTATION**

Overview of Library budget – Chuck Griffen, Financial and Administrative Services Manager

**ITEMS FOR CONSIDERATION/ACTION**

1. Commission Minutes  
Approve minutes of the regular meeting of December 4, 2012
2. Library Commission Task Force  
Identify purposes of a potential Library Task Force, membership selection and methods to monitor and review Task Force activities
3. Public Access to Library Commission Members  
Identify potential ways the public can communicate with Commission members
4. Library Commissioners Handbook  
Review and accept final version of Library Commission Handbook

## INFORMATIONAL ITEMS

5.     Friends of the Library  
Receive information on Los Altos Friends of the Library meetings and events
6.     Los Altos Library Endowment and North County Library Authority Report  
Receive information regarding LALE and NCLA meetings and events
7.     Monthly Staff Reports  
Receive information and announcements from City and County staff

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <http://losaltosca.gov/citycouncil/online/index.html>

On occasion the Library Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Office, City of Los Altos, located at 97 Hillview Avenue, Los Altos, California at the same time that the public records are distributed or made available to the legislative body.