



TUESDAY, OCTOBER 2ND, 2012

**5:30 P.M. – REGULAR LIBRARY COMMISSION MEETING
LOS ALTOS MAIN LIBRARY, PROGRAM ROOM
13 San Antonio Road,
Los Altos, California 94022**

ROLL CALL

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

- 1) Commission Minutes
Recommendation to approve the minutes of the September 4th, 2012 regular meeting

DISCUSSION ITEMS

- 2) Discuss Clarification of Work Plan and Goals
Commissioners will further discuss work plan and goals and their implementation.
- 3) Library Commissioners Handbook – Commissioner Struthers
Commissioners will continue work on handbook to be provided to new library commissioners for use in order to understand all facets of the Library and the Commission's role.

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

- 4) September Council Meeting Report, Commissioners Perga and Hill
Report to Commission on City Council meeting(s)
- 5) Nancy Howe, County Librarian
Report to Commission on past, current and upcoming County Library Events
- 6) Cynthia Wilson, Acting Los Altos Community Librarian
Report to Commission on past, current and upcoming events at the Los Altos and Woodland Libraries

- 7) Friends of the Library
Report to Commission on Los Altos Friends of the Library events and happenings
- 8) Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report
Report to Commission on LALE and NCLA meetings and events

Set November 6th Meeting Agenda
ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>.

On occasion the Library Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Office, City of Los Altos, located at 97 Hillview Ave., Los Altos, California at the same time that the public records are distributed or made available to the legislative body