



**TUESDAY, DECEMBER 4TH, 2012**

**5:30 P.M. – REGULAR LIBRARY COMMISSION MEETING**

***LOS ALTOS MAIN LIBRARY, PROGRAM ROOM***

***13 San Antonio Road,  
Los Altos, California 94022***

**ROLL CALL**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

***CONSENT CALENDAR***

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

- 1) Commission Minutes  
Recommendation to approve the minutes of the November 6th, 2012 regular meeting

**DISCUSSION ITEMS**

- 2) New Library Location and Funding  
Commissioners will discuss new Library funding and relocation downtown
- 3) Library Commissioners Handbook – Commissioners Struthers, Poulos and Tucker  
Commissioners will review final version of Library Commission Handbook
- 4) Library Budget  
Commissioners will plan meeting to review and discuss Library budget
- 5) Public Access to Library Commissioners  
Commission will discuss ways in which the public can contact/communicate with commissioners

**COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

- 5) November Council Meeting Report, Commissioner Poulos  
Report to Commission on City Council meeting(s)

- 6) Nancy Howe, County Librarian  
Report to Commission on past, current and upcoming County Library Events
- 7) Cynthia Wilson, Acting Los Altos Community Librarian  
Report to Commission on past, current and upcoming events at the Los Altos and Woodland Libraries
- 8) Friends of the Library  
Report to Commission on Los Altos Friends of the Library events and happenings
- 9) Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report  
Report to Commission on LALE and NCLA meetings and events

***Set December 4th Meeting Agenda***  
***ADJOURNMENT***

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Department 72 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>.

On occasion the Library Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Office, City of Los Altos, located at 97 Hillview Ave., Los Altos, California at the same time that the public records are distributed or made available to the legislative body