



## LIBRARY COMMISSION MINUTES

### Regular Meeting

Tuesday, June 4th, 2013 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

### ROLL CALL

PRESENT: Commission Members: Suelzle, Kavanagh-Clarke, Davis, Hill, Poulos and Perga

ABSENT: Commissioner Struthers

ALSO PRESENT: Peggy Ford, City Staff Liaison; Jane Cronkhite, Community Librarian; Derek Wolfgram, Deputy County Librarian

1. Commission Minutes

Motion by Commissioner Kavanagh-Clarke, seconded by Commissioner Suelzle to approve the minutes of the May 7th, 2013 meeting as is. Motion passed unanimously.

### DISCUSSION ITEMS

2. Prime Time Report – Alternative Library Management and Operating Costs – Karen Duncan

Received finalized report from Prime Time regarding information on the topic of alternative management for Library

3. Plane Tree Health Services Information Center Report – Mira Geffner

Received report regarding Plane Tree Health Information station located at the Main Library

4. North County Library Authority Report – NCLA Representative – Lenelle Smith

Received report from May 21, 2013 NCLA meeting

5. Santa Clara County Library District Proposed Budget FY 2013/2014, Deputy County Librarian Wolfgram

Received report on the proposed budget for the upcoming fiscal year

6. Story Telling Festival – Commissioner Davis

Commissioner Davis reported on process of creating a story telling event. Commissioners will create a committee to work on event made up of the Children's Librarian; Jill Lakstigala.

Motion by Commissioner Perga, seconded by Commissioner Kavanagh-Clarke in support of a Story Telling Festival. Motion passed unanimously.

### INFORMATIONAL ITEMS

7. Friends of the Library

Received information on Los Altos Friends of the Library meetings and events

8. Monthly County and City Staff Reports

Received information and announcements from City and County Staff.

**COMMISSIONER' REPORTS AND COMMENTS**

9. Commissioner Davis' report to Commission on May Council meeting(s)

Received report regarding May Council meeting(s) from Commissioner Davis.

**POTENTIAL FUTURE AGENDA ITEMS**

Cancel September meeting

Work Plan update

Commissioner photos before meeting

**ADJOURNMENT – 7:54p.m.**

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission