



LOS ALTOS/LOS ALTOS HILLS
2023 Joint Volunteer Awards Committee Meeting Agenda
Tuesday, June 6, 2023, at 7:00 pm

Los Altos Town Crier Office
138 Main Street
Los Altos, CA 94022

- 1) Establish a Quorum – Roll Call
- 2) Public Comment
- 3) Approval of Minutes from April 24, 2023 meeting
- 4) Review Action Items from April 24th meeting. See the action items in the April meeting follow-up document attached.
- 5) New Business
 - Review new look & feel of program graphics
 - Review nomination form
 - Review and update rubric for selecting honorees
 - Confirm testing and perfecting dates for:
 - JVAC Website / LA City Website / LAH City Website
 - Eventbrite
 - Brainstorm for Keynote speakers
- 6) Review and agree upon Action Items to be completed before the next meeting.
- 7) Confirm date of next meetings:
 - Monday, June 26, 2023 – is this needed?
 - No July meeting
 - No August meeting
 - Monday, September 11, 2023
- 9) Adjourn