



LOS ALTOS POLICE DEPARTMENT

AUTHORIZATION TO RELEASE INFORMATION Release and Waiver

California Government Code 1031, subsection (d) provides that each class of Public Officer or Employees declared by law to be Peace Officers shall "Be of good moral character, as determined by a thorough background investigation."

Truthful responses to inquiries are protected, even if unsolicited, by the absolute privilege of California Civil Code § 47, subsections (b) and (c).

As an applicant for a position with the **Los Altos Police Department**, I am requested to furnish information for use in determining my qualifications. For this purpose, I authorize release of any and all information, including juvenile contacts and convictions you may have concerning me, including but not limited to, information of a confidential or privileged nature, or any data or materials which have been sealed or agreed to be withheld pursuant to any prior agreement or court proceeding involving disciplinary matters.

I _____ am an applicant for the position of **Police Officer** with the **Los Altos Police Department**. As a matter of agency policy, my prospective employer will conduct an investigation into my personal, medical, and psychological fitness to serve in this capacity.

I hereby direct you, your agency, organization, its custodian of records, and/or persons in your employ to release any and all information which you may have concerning me, including information which may be of confidential, privileged, and/or derogatory nature, including, but not limited to: employment information, official employment documents, employment performance data, character reference information, educational records and transcripts (pursuant to Public Law 90380), medical, surgical, psychological and dental records if I am offered employment with this agency (pursuant to the Medical Information Act, Civil Code § 56 et. Seq. and C.F.R. 1630, credit and financial information (pursuant to the Banking Privacy and Fair Credit Reporting Acts), local criminal history information (pursuant to Penal Code § 13300 [b][10]), and Civil Code § 47 referencing confidentiality, and/or any other information that you possess.

I hereby acknowledge that I have been advised that the records or information contained therein may be considered confidential under California Penal Code § 832.7, and therefore subject to discovery or disclosure only pursuant to a notice motion under California Evidence Code § 1043. By signing this authorization, I hereby waive any and all rights to have any records or records or information contained therein discovered or disclosed only by noticed motion pursuant to California Evidence Code § 1043, and hereby authorize the disclosure of all records to which, as an employee, the undersigned would have or did have access.

I exonerate, release and discharge you, your organization, its officers, agents, employees, and assigns, from any liability or damages, whether in law or in equity, now and in the future, for furnishing the information requested by the bearer of this authorization.

I understand that any criminal information discovered or communicated to the investigator or agent conducting this Background Investigation shall be promptly communicated to the appropriate jurisdictional investigating agency.



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I authorize and release an and all information related to any agreement understanding, memoranda, or contract, verbal or written, that I entered into with ANY previous employer binding any previous employer to NOT disclose the factual circumstances surrounding the separation of myself from employment with any or all understanding, memoranda, or contract, verbal or written, and that any previous employer is released from liability from releasing any documents, recordings, images, or digital data related to the factual circumstances of my separation from employment with any previous employer.

It is further understood, acknowledged, and agreed to, that any information secured pursuant to this statutorily required background investigation which would negatively reflect on my fitness for duty will be forwarded to my current law enforcement employer.

This release shall be binding on my legal representatives, heirs, and assigns.

A photocopy of this release is to be considered as valid as an original.

Signature: _____ Date: _____

Print Full Name:

(First – Middle – Last)