

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY  
OF LOS ALTOS, HELD ON MONDAY, OCTOBER 28, 2019, AT 7:00 P.M. AT LOS  
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,  
CALIFORNIA**

**ROLL CALL**

PRESENT: Chair Horn, Vice-Chair Lang and Commissioners Bai, Bartlett, Moore, and Trapnell

ABSENT: Commissioner Zoufonoun

**PUBLIC COMMENTS**

Resident, Jon Baer discussed the work plan and requested the work plan indicate the Historical Commission will take a lead in the preservation of historic structures.

**ITEMS FOR CONSIDERATION/ACTION**

1. Commission Minutes  
Action: Upon a motion by Commissioner Lang seconded by Commissioner Moore, the Commission moved to approve the minutes for the August 26, 2019 with a revision to note that Commission Trapnell was present for the meeting. AYES: Bai, Bartlett, Lang, Moore and Trapnell NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.
2. Halsey House Historic Structures Report  
Review the Historic Structures Report for the Halsey House

Staff presented the report. Staff noted public comments were received from James Wing and Norma Schroeder after the agenda report was published, and the public comments were emailed to the commission.

Historic professional, Lacey Bubnash, made a presentation and responded to questions from the Commission.

Public Comment

Resident, Mr. Gary Hedden and Ms. Elizabeth Ward, Los Altos History Museum Executive Director, spoke in support of the Halsey House report.

After Commission discussion, the commission directed staff to work with the historic professional to update the Historic Structure Report with the following primary recommendations: 1) The HSR shall incorporate a sensible process to prioritize and phase rehabilitation of the historic structure; 2) The HSR shall consider prioritizing the tasks (rehabilitation) necessary to protect the overall structure from further degradation, and 3) Staff shall coordinate with the Parks and Recreation Commission regarding the Historic Structure Report.

3. Commission Workplan and Accomplishments  
Review the 2019-2020 Workplan and the 2018-2019 Commission Accomplishments

Staff presented the report.

Public Comment

No public comment

Action: Upon a motion by Commissioner Moore, seconded by Commissioner Trapnell, approved the Workplan and Accomplishments consistent the agenda report. AYES: Bai, Bartlett, Lang, Moore and Trapnell NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

**INFORMATIONAL ITEMS**

4. Apricot Orchard Historic Signs  
Staff provided an update.
5. Monthly staff report  
Staff provided an update.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

No comments.

**ADJOURNMENT**

Chair Horn adjourned the meeting at 8:23 p.m.

---

Sean K. Gallegos  
Staff Liaison