

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY
OF LOS ALTOS, HELD ON MONDAY, JANUARY 22, 2018, AT 7:00 P.M. AT LOS
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Chair Trapnell, Vice-Chair Horn, Commissioners Ahmadjian-Baer, Bai, Bartlett, Chapman and Lang

ABSENT: None

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

Action: Upon a motion by Commissioner Lang seconded by Commissioner Bai, the Commission moved to approve the minutes for November 27, 2017. AYES: Ahmadjian-Baer, Bai, Bartlett, Chapman, Horn, Lang and Trapnell; NOES: None; ABSENT: None; ABSTAIN: None.

2. Historical Commission Webpage Update

Historical Commission Liaison, Sean Gallegos presented the report, and Public Information Coordinator, Erica Ray, provided background on the City's website.

After Commission discussion, the commission directed staff to work with the public information coordinator to update the Historical Commission webpages to address the following: (1) re-order the links along the left side of the main web page, (2) the addition of the historic inventory and related historical records to the webpage, (3) the addition of a map of the historic inventory properties, and (4) the addition of a narrative outlining the procedures for applications.

3. Certified Local Government (CLG) Annual Report

Review and approve the annual report to the State Office of Historic Preservation.

Staff presented the report.

Public Comment

No public comment.

Action: Upon a motion by Commissioner Horn, seconded by Commissioner Chapman, the Commission approved the Certified Local Government Annual Report with a unanimous vote of the Commission. AYES: Ahmadjian-Baer, Bai, Bartlett, Chapman, Horn, Lang and Trapnell
NOES: None; ABSENT: Horn; ABSTAIN: None

INFORMATIONAL ITEMS

4. 2018 City Council Meeting Assignments
Staff presented a report.
5. 2018 Commission Meeting Schedule
Staff presented a report.
6. Margaret Thompson Essay Contest
Staff provided an update on the Margaret Thompson Essay Contest.
7. Commission Training
Staff provided an update on the status and opportunities for commissioner training.
8. Monthly staff report
Staff presented a report.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

None

ADJOURNMENT

Chair Trapnell adjourned the meeting at 8:35 p.m.

Sean K. Gallegos
Staff Liaison