

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY  
OF LOS ALTOS, HELD ON MONDAY, JANUARY 22, 2018, AT 7:00 P.M. AT LOS  
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,  
CALIFORNIA**

**ROLL CALL**

PRESENT: Chair Trapnell, Vice-Chair Horn, Commissioners Ahmadjian-Baer, Bai, Bartlett, Chapman and Lang

ABSENT: None

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Commission Minutes  
Action: Upon a motion by Commissioner Lang seconded by Commissioner Bai, the Commission moved to approve the minutes for November 27, 2017. AYES: Ahmadjian-Baer, Bai, Bartlett, Chapman, Horn, Lang and Trapnell; NOES: None; ABSENT: None; ABSTAIN: None.
2. Historical Commission Webpage Update  
Historical Commission Liaison, Sean Gallegos presented the report, and Public Information Coordinator, Erica Ray, provided background on the City's website.

After Commission discussion, the commission directed staff to work with the public information coordinator to update the Historical Commission webpages to address the following: (1) re-order the links along the left side of the main web page, (2) the addition of the historic inventory and related historical records to the webpage, (3) the addition of a map of the historic inventory properties, and (4) the addition of a narrative outlining the procedures for applications.

3. Certified Local Government (CLG) Annual Report  
Review and approve the annual report to the State Office of Historic Preservation.

Staff presented the report.

Public Comment  
No public comment.

Action: Upon a motion by Commissioner Horn, seconded by Commissioner Chapman, the Commission approved the Certified Local Government Annual Report with a unanimous vote of the Commission. AYES: Ahmadjian-Baer, Bai, Bartlett, Chapman, Horn, Lang and Trapnell  
NOES: None; ABSENT: Horn; ABSTAIN: None

## **INFORMATIONAL ITEMS**

4. 2018 City Council Meeting Assignments  
Staff presented a report.
5. 2018 Commission Meeting Schedule  
Staff presented a report.
6. Margaret Thompson Essay Contest  
Staff provided an update on the Margaret Thompson Essay Contest.
7. Commission Training  
Staff provided an update on the status and opportunities for commissioner training.
8. Monthly staff report  
Staff presented a report.

## **COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

None

## **ADJOURNMENT**

Chair Trapnell adjourned the meeting at 8:35 p.m.

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Sean K. Gallegos  
Staff Liaison