

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY
OF LOS ALTOS, HELD ON MONDAY, SEPTEMBER 25, 2017, AT 7:00 P.M. AT LOS
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Chair Trapnell, Vice-Chair Horn, Commissioners Bartlett, Chapman and Lang

ABSENT: Commissioners Ahmadjian-Baer and Bai

PUBLIC COMMENTS

No resident comments

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

Action: Upon a motion by Commissioner Lang, seconded by Commissioner Chapman, the Commission moved to approve the minutes for August 28, 2017 with a revision to reflect that Commissioner Lang made the motion to approve item No. 2 and to delete the last sentence under Item. No. 5. AYES: Bartlett, Chapman, Land and Trapnell; NOES: None; ABSENT: Ahmadjian-Bar, Bai and Lang; ABSTAIN: Horn.

Action: Upon a motion by Vice-Chair Horn, seconded by Commissioner Chapman, the Commission moved to approve the minutes for July 24, 2017. AYES: Bartlett, Chapman, Horn Lang and Trapnell; NOES: None; ABSENT: Ahmadjian-Bar and Bai; ABSTAIN: None.

2. 17-CA-03 – City of Los Altos

Consider a recommendation that the City Council approve amendments to Chapter 12.44 of the Los Altos Municipal Code.

Staff and Commissioner Lang presented the report.

Public Comment

Residents Kurt Seifert and Tom Brown spoke in favor of modifying the Historical Preservation Ordinance. Residents Seifert and Brown recommended using consistent language in paragraph J of Section 12.44.080 to require that an application is defined as “complete” when the City Council has “approved the historic district boundary.”

Action: Upon a motion by Commissioner Lang, seconded by Commissioner Bartlett, the Commission recommends approval of amendments to Chapter 12.44 of the Los Altos Municipal Code with direction to bring the code into alignment with the single-story overly district process, with a provision that staff and the City Council may modify the code to address legal compliance requirements. AYES: Bartlett, Chapman, Horn, Lang and Trapnell; NOES: None; ABSENT: Ahmadjian-Baer and Bai; ABSTAIN: None

3. 17-H-05– D. Pasmooij – 10 Yerba Buena Avenue
Consider a recommendation that the City Council authorize the City Manager to execute a Mills Act agreement for a Historic Resource property.

Staff presented the report.

Public Comment

No public comment.

Action: Upon a motion by Commissioner Chapman, seconded by Commissioner Lang, the Commission continued the item with direction to modify and improve the maintenance schedule by amortizing the cost of current site improvements over time. AYES: Bartlett, Chapman, Horn, Lang and Trapnell; NOES: None; ABSENT: Ahmadjian-Baer and Bai; ABSTAIN: None

4. Commission Accomplishments and Workplan
Review the 2016-2017 Commission Accomplishments and the 2017-2018 Workplan

Staff presented the report.

Public Comment

Residents Jon Baer spoke in favor and provided information regarding the Mills Act.

Action: The Commission continued the Work Plan with the following direction:

- Correct typographical errors and references to previous workplan.
- The goal to “Update the submittal requirements handout for projects reviewed by the Historical Commission” shall be added to the work plan
- The goal to “Install Plaques in the Historic Landmark Orchard” shall be added as a goal to preserve the historic orchard and install historic landmark plaques for the site, and it shall be assigned to Vice-Chair Horn.
- The goal to “Administer the Mills Act Program” shall be added to the work plan and assigned to Commissioner Lang.
- The goal for the “Margaret Essay Contest” shall be revised to designate Chair Trapnell to oversee the program.

INFORMATIONAL ITEMS

5. Civic Center Apricot Orchard
Receive update from staff and Vice-Chair Horn.

Public Comment

No public comment.

6. Monthly Staff Report
Staff discussed the joint meeting City Council and Historical Commission meeting scheduled Tuesday, November 7, 2017.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA
ITEMS**

None

ADJOURNMENT

Chair Trapnell adjourned the meeting at 8:43 p.m.

Sean K. Gallegos
Staff Liaison