

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY OF LOS ALTOS, HELD ON MONDAY, MARCH 28, 2016, AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Chair Chapman, Vice Chair Mabe, Commissioners Ahmadjian-Baer and Welsh

ABSENT: Commissioners Bishop, Horn and Trapnell

**PUBLIC COMMENTS**

Resident, Robin Chapman, noted the Historic Landmark plaques for the site shall be installed at the City's orchard site and the Historical Commission should address the maintenance concerns regarding the orchard site.

**ITEMS FOR CONSIDERATION/ACTION**

1. Nomination of Chair and Vice-Chair

Nominate and elect members to serve as Chair and Vice Chair

No report from staff.

Public Comment

No public comment.

Action: Upon a motion by Commissioner Welsh, seconded by Commissioner Mabe, the Commission continued the nomination and election of Chair and Vice Chair to the April 25, 2016 Historical Commission meeting, by a unanimous vote of the Commission. AYES: Chapman, Mabe, Ahmadjian-Baer and Welsh; NOES: None; ABSENT: Bishop, Horn and Trapnell; ABSTAIN: None.

2. Commission Minutes

Action: Upon a motion by Commissioner Welsh, seconded by Commissioner Ahmadjian-Baer, the Commission unanimously approved the minutes of the meeting of February 22, 2016. AYES: Chapman, Mabe, Ahmadjian-Baer and Welsh; NOES: None; ABSENT: Bishop, Horn and Trapnell; ABSTAIN: None.

3. Capital Improvement Plan

Receive and review the City's Capital Improvement Plan

Staff presented the report.

### Public Comment

Residents, Katherine Nunes and Robin Chapman, support the installation of the Historic Landmark plaques for the City's apricot orchard, and the addition of the Historic Landmark orchard to the Capital Improvement Plan.

Action: Upon a motion by Commissioner Welsh, seconded by Commissioner Ahmadjian-Baer, the Commission approved the Capital Improvement Plan with the following condition:

- The Historical Commission recommends funds be committed to repair the Halsey House to protect it from future damage consistent with the Feasibility Study for the Adaptive Reuse of the Historic Halsey House.

The motion passed by the Commission. AYES: Chapman, Mabe, Ahmadjian-Baer and Welsh; NOES: None; ABSENT: Bishop, Horn and Trapnell; ABSTAIN: None.

#### 4. Commission Work Plan

Review of the 2016-2017 Commission work plan

Staff presented the report.

### Public Comment

Residents, Katherine Nunes and Robin Chapman, support the addition of the Historic Landmark Orchard to the Work Plan.

Action: Upon a motion by Commissioner Ahmadjian-Baer, seconded by Commissioner Welsh, the Commission approved the Work Plan with the following conditions:

- The goal to "Maintain the City's Certified Local Government Status" shall be revised to add the Historic Landmark Orchard with the goal to preserve the historic orchard and install historic landmark plaques for the site.
- The goals to "Update the Historic Commission Website" and "Create a brochure for Historical Plaque Program Houses" shall be revised to indicate no commissioner is assigned to the items.
- The goal for the "Margaret Essay Contest" shall have no commissioner assigned due to Commissioner Welsh's term ending in September 2016.

The motion passed by the Commission. AYES: Chapman, Mabe, Ahmadjian-Baer and Welsh; NOES: None; ABSENT: Bishop, Horn and Trapnell; ABSTAIN: None.

## **INFORMATIONAL ITEMS**

#### 5. Margaret Thompson Essay Contest

Commissioner Welsh provided an update of the Margaret Thompson Essay Contest.

#### 6. Historic Preservation Award

Commissioner Mabe and staff provided an update on the Historic Preservation Award.

#### 7. Historic Plaque Program

Commissioner Ahmadjian-Baer and staff provided an update on the plaque program.

8. Monthly staff report

There was no monthly staff report.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

No reports

**ADJOURNMENT**

Chair Chapman adjourned the meeting at 8:57 p.m.

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Sean K. Gallegos  
Staff Liaison