



## HISTORICAL COMMISSION MINUTES

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Monday, June 22, 2015 – 7:00 P.M.  
Los Altos Community Meeting Chambers  
1 North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

Chair CHAPMAN called the meeting to order at 7:00 P.M.

### ESTABLISH QUORUM

Present: Chair CHAPMAN, Vice-Chair MABE, Commissioners AHMADJIAN-BAER, TRAPNELL and WELSH

Absent: Commissioners BISHOP and HORN

Staff: Staff Liaison GALLEGOS

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

### ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

MOTION by Commissioner WELSH, seconded by Commissioner TRAPNELL, to approve the April 27, 2015 meeting minutes with revision to delete the reference to Vice-Chair Mabe attending the meeting twice, and to include Commissioner AHMADJIAN-BAER request for 500 University Avenue be placed on the agenda to permit a continued discussion.

MOTION CARRIED UNANIMOUSLY

Chair Chapman recused himself because his design firm worked on the following project.

2. 15-H-01 – Chapman Design Associates – 500 University Avenue

Modifications to an approved Historic Alteration Permit for additional exterior alterations to a Historic Landmark property.

Staff Liaison GALLEGOS presented the staff report.

Owner, Courtney Copeland, presented the project, noting an alternative sliding door design for the family room, which incorporates mullions to match the elevation.

Public comment was received from citizen and Planning and Transportation Commissioner, Jonathan Baer, and he discussed the importance of modifications complying with the Secretary of the Interior Standards for Rehabilitation.

The Commission discussed the item and expressed their general support for the project.

MOTION by Commissioner WELSH, seconded by Commissioner TRAPNEL, to recommend approval of a Historic Alteration Permit 15-H-01, subject to the listed findings with the design of family room sliding door under the discretion of the homeowner.

MOTION CARRIED UNANIMOUSLY

MOTION by Commissioner WELSH, seconded by Commissioner AHMADJIAN-BAER, to reconsider the previous motion and to recommend approval of a Historic Alteration Permit 15-H-01, subject to the listed findings consistent with the second iteration of sheet A-7 that incorporate mullions for the family room sliding door.

MOTION CARRIED UNANIMOUSLY

3. 15-H-02 – G. Whittier – 725 University Avenue

Consideration of alterations for accessory structures and site improvements on a Historic Resource property.

Staff Liaison Gallegos presented the staff report.

The applicant was not present to discuss the project.

The Commission discussed the item and expressed their general support for the architectural details for the project. The Commission continued the item to the next scheduled Historical Commission meeting on July 27, 2015 due to the applicant not being present at the meeting.

### INFORMATIONAL ITEMS

4. Historic Plaque Program

Chair CHAPMAN provided an update on the Historic Plaque Program. The commission recommended that all previous recipients of the award be invited to future plaque award ceremonies.

5. Historic Preservation Award

The Commission discussed the Historic Preservation award.

6. Margaret Thompson Essay Contest

Commissioner WELSH discussed the Margaret Thompson Essay Contest.

7. Friends of the Historic Redwood Grove Meeting

Commissioner TRAPNELL discussed the Historic Redwood Grove meeting.

8. Monthly staff report

The Commission received information and announcements from City staff. The Commission discussed formalizing roles of the Commissioners designated to oversee Historical Commission

programs. For 2016, Commissioner AHMADJIAN-BAER will administer the Historic Plaque program, Chair CHAPMAN will administer the Historic Preservation Award and Commissioner WELSH will administer the Margaret Thompson Essay contest.

### **COMMISSIONER REPORTS AND COMMENTS**

None.

### **POTENTIAL FUTURE AGENDA ITEMS**

None

### **ADJOURNMENT**

Chair CHAPMAN adjourned the meeting at 8:40PM.

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Sean K. Gallegos  
Assistant Planner