

DRAFT

Page 1 of 2

**MINUTES OF THE MEETING OF THE FINANCIAL COMMISSION OF THE CITY  
OF LOS ALTOS, HELD ON, MONDAY, APRIL 25, 2022, AT 6:00 P.M.  
VIDEO/ TELECONFERENCE**

**ROLL CALL**

PRESENT: Commissioners Claras, Frey, Richmond, Kalbach, Whipple

ABSENT: Chair Kalkat, Vice-Chair McClatchie.

**PUBLIC COMMENTS**

none

**ITEMS FOR CONSIDERATION/ACTION**

1. Approval of Minutes of the Meeting, March 25, 2022

Action: Upon a motion by Commissioner Kalbach, seconded by Commissioner Whipple, the Commission approved the minutes of the meeting of March 25, 2022, by the following vote: AYES: Claras, Frey, Kalbach, Richmond, Whipple. NOES: None; ABSTAIN: None; ABSENT: Chair Kalkat, Vice-Chair McClatchie.

2. IT Subcommittee report: Brief report from Subcommittee after meeting staff and Vendor

Action: The Subcommittee members, Commissioners Claras and Whipple, briefed the full commission on their meetings with the Finance Director and the demo with Tyler Technology. The members said that they were impressed with the presentation but expressed concerns with the proposed implementation timeline. A discussion also took place regarding the level of technical support from Central Square, and Commissioner Claras offered further assistance in the continuing efforts to obtain appropriate responsiveness and support from Central Square.

3. Committee Workplan: Review and discuss the work plan

The Commission reviewed the Workplan.

Action: The Commission suggested that the two subcommittees created at the February meeting (Budget and IT) be added to the work plan under non-recurring goals. Commissioner Claras also suggested that cyber security be added to the nonrecurring goals to be reviewed on a quarterly basis until time such time as the Council determines whether the subject matter is appropriately assigned to the Financial Commission. The Commission also suggested that the 10-year plan be changed to a 5-year plan based on the assessment that a ten-year time horizon would not add much value at this time.

DRAFT

Page 2 of 2

4. Staff Announcements

John Furtado, Finance Director, informed the commission that the Revised FY 23 budget would be brought forward to the commission at the May 16<sup>th</sup> commission meeting.

**COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Review of Commission Workplan

**ADJOURNMENT**

Commissioner Kalbach adjourned the meeting at 6:32 p.m.

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Financial Commission items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.