

**MINUTES OF THE MEETING OF THE FINANCIAL COMMISSION OF THE CITY
OF LOS ALTOS, HELD ON THURSDAY, FEBRUARY 15, 2018, AT 6:00 P.M. AT
COMMUNITY MEETING CHAMBERS, 1 NORTH SAN ANTONIO ROAD, LOS
ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Chair Pearl, Vice Chair Kalbach, Commissioners Martin, Richmond, McClatchie,
Marek, Kalkat

ABSENT: None

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

Changes to the order of the agenda: Item 5a was moved to immediately following Item 1 and Item 4 was moved to immediately following Item 2.

1. Approved Commission Minutes
Action: Upon a motion by Commissioner Kalbach, seconded by Commissioner Richmond, the Commission unanimously approved the minutes of the meeting of January 4, 2018.
2. Received Sewer Rate Study
Carmen Narayanan of NBS presented on the sewer rate study.
Action: No action was taken.
3. Received Quarterly Investment Reports
 - a. Quarter ended September 30, 2017
 - b. Quarter ended December 31, 2017
Action: Upon a motion by Commissioner Richmond, seconded by Commissioner Kalbach, the Commission unanimously accepted the Quarterly Investment Reports
4. Reviewed update to Investment Policy Recommendations
Izac Chyou of PFM presented on the suggested updates to the City's Investment Policy

Action: Upon a motion by Commissioner Kalbach, seconded by Commissioner Martin, the Commission unanimously approved the following:
 - To recommend the City extend the maturity limit of corporate notes and commercial paper to be consistent with Code, increasing the limits from four years to five years
 - To recommend the City increase its allowable exposure in commercial paper from 180 days to 270 days
 - To defer additional recommendations until the Commission can further explore them at its March 2018 meeting

INFORMATIONAL ITEMS

5. Received information and announcements from City Staff
 - a. 5-Yr Deferred Maintenance Report
Susanna Chan, Public Works Director presented the 5-Yr Deferred Maintenance Improvement Plan
 - b. Community Center Project Update
 - c. CalPERS Unfunded Liability Update
 - d. FY17-18 Mid-Year Update
 - e. Quarterly reports DRAFT

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

- Review the additional recommendations from PFM at its March 2018 meeting
- Review quarterly reports DRAFT
- Discuss formation of CalPERS subcommittee

ADJOURNMENT

Chair Pearl adjourned the meeting at 8:28p.m.