



MONDAY, April 16, 2007

5:30 P.M. – REGULAR CITIZEN’S FINANCIAL ADVISORY COMMITTEE (CFAC)  
MINUTES  
Hillview Room A  
97 Hillview Avenue, Los Altos, California

**Call to Order**

The meeting was called to order at 5:35 P.M.

**Roll Call**

**CFAC Members Present:** Donald Korn, Chair, Jay Cohan, Frank Emery, Ellen Saliba, Kevin Thompson, and Paul Van Buren.

**CFAC Members Absent:** Joe Nemeth

**Councilmembers Present:** Mayor Curtis Cole substituting for Mayor Pro Tem Carpenter

**Finance Subcommittee Members Absent:** Mayor Pro Tem Carpenter and Councilmember Packard

**Staff Present:** Starla Jerome-Robinson

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

No public comments were received.

Members of the audience may bring to the Committee’s attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the staff. Speakers are generally given two or three minutes, at the discretion of the Chair. State law prohibits the Committee from acting on items that do not appear on the agenda.

**DISCUSSION ITEMS**

1. **Minutes**

Cohan moved, with a second from Saliba to approve the minutes from the March 12, 2007 meeting as presented.

2. **Special Project for City Council – Preparing an analysis of the economic feasibility of an after school enrichment program.**

The subcommittee prepared an overview of goals, scope and questions as discussion points for the full committee (attached to the minutes). Key issues discussed were liability and litigation

exposure, enrollment sensitivities such as minimum and maximum class sizes as well as economic boundaries and individual school and program scalability, data confirmation, correct organizations or individuals to contact for information, appropriate contact with vendors and staff as well as project timing. The subcommittee will work forward with the goal of a status report for the June 11, 2007 CFAC meeting. Recently the PARC subcommittee expressed a desire to have this project move forward in as timely a manner as possible.

**3. Election of Committee Chair and Vice-Chair.**

Korn moved with a second from Saliba to nominate Van Buren for Chair and Emery for Vice-Chair. The motion passed unanimously.

**4. Preliminary Annual Work Plan**

CFAC reviewed the preliminary work plan, and reached a general consensus that the schedule reflected their current efforts. The group discussed the possibility of CFAC evaluating the economic feasibility of improving the cultural facilities with an emphasis on the Hillview Community Center and the Busbarn Theater, but no action was taken.

**Adjournment**

The meeting adjourned at 6:30 P.M.

Respectfully Submitted,

Starla Jerome-Robinson  
Staff Liaison to CFAC

Attachments:

Attachment 1      Subcommittee Discussion Points presented at the April 16<sup>th</sup> meeting.