



MONDAY, March 12, 2007

5:30 P.M. – REGULAR CITIZEN'S FINANCIAL ADVISORY COMMITTEE (CFAC)
AGENDA

Hillview Room 17
97 Hillview Avenue, Los Altos, California

Roll Call Members Donald Korn, Chairperson, Paul Van Buren, Jay Cohan, Frank Emery, Joseph Nemeth, Ellen Saliba, Vice-Chair, Kevin Thompson and Council members Ron Packard and Val Carpenter.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the audience may bring to the Committee's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the staff. Speakers are generally given two or three minutes, at the discretion of the Chair. State law prohibits the Committee from acting on items that do not appear on the agenda.

DISCUSSION ITEMS

1. Minutes

Approval of minutes –Regular Meeting of February 12, 2007

2. Special Project for City Council – Preparing an analysis of the economic feasibility of an after school enrichment program.

At the last CFAC meeting representatives from the Park, Arts and Recreation Commission (PARC) requested assistance from CFAC on evaluating the economic feasibility of an after school enrichment program. Based on the feedback at the meeting, the representatives committed to providing a written project scope to better define the project with the intention of this written proposal being after receiving approval from PARC. The proposed project scope is provided as Attachment 2. CFAC also appointed a subcommittee of Ellen Saliba and Jay Cohan. The subcommittee will meet following Council approval of the project and the project scope for CFAC.

Recommendation: Motion to move forward with an evaluation of the project and project approval of City Council. Specific deliverables should be identified so that all parties have a consistent understanding of anticipated outcomes.

3. Discussion of budget suggestions and requests for consideration by Council.

The biennial budget process includes asking all City Commissions and Committees to provide input on changes to services levels or specific capital projects which they recommend for consideration during the budget process. The letter of request is provided as Attachment 3. This item was deferred from the February 12th meeting.

Recommendation: Motion to recommend changes as desired by CFAC.

4. **Election of Committee Chair and Vice-Chair.**

The CFAC Charge calls for the election of a chair and vice-chair at the first meeting of the year. This item was deferred from the January and February meeting.

Recommendation: Nominations and election of Chair and Vice-Chair.

5. **Preliminary Annual Work Plan**

Staff has composed a preliminary work plan, which is provided as Attachment 4. The purpose of this item is to provide members an opportunity to discuss the different work assignments and to add or subtract as desired. Once completed the plan will be submitted to the City Council for consideration and approval.

Recommendation: Review draft work plan and revise as desired for presentation to City Council.

COMMITTEE REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

***Action on these items is required at this meeting.**

In compliance with the Americans with Disabilities Act, the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720. A sound enhancement system is available. You may check out headsets, which boost the public address signal during the meeting. Please ask for assistance at the staff's desk PRIOR to the start of the meeting or during a break in the meeting.

Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

Attachments:

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| Attachment 1 | February 12, 2007 Minutes |
| Attachment 2: | After School Enrichment Project Scope |
| Attachment 3: | January 4, 2007 letter requesting Community Input on the Budget |
| Attachment 4 | Preliminary Annual Work Plan and Calendar for 2007 |