



DATE: September 8, 2014

AGENDA ITEM # 6

**TO:** Environmental Commission

**FROM:** J. Logan, Staff Liaison

**SUBJECT:** Monthly staff report

**RECOMMENDATION:**

Receive monthly staff report

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**BACKGROUND**

Monthly staff reports and updates will be discussed as listed below

**DISCUSSION**

1. Review and discuss Environmental Commission approved by Council 2014/15 Work Plan goals, projects, assignments, target dates, status, and subcommittee assignments
2. Water conservation update

**Attachment:**

- A. Environmental Commission approved 2014/15 Work Plan

**ENVIRONMENTAL COMMISSION**  
*Approved 2014/15 Work Plan rev. 8-11-2014*

<b>Goal</b>	<b>Projects</b>	<b>Assignments</b>	<b>Target Date</b>	<b>Status</b>
Provide environmentally - relevant information to the community to improve sustainability	City website – Environmental information	<ul style="list-style-type: none"> <li>Coordinate with staff on website changes. Add additional content as appropriate (Reed, Bray, Yuan)</li> </ul>	TBD	Subcommittee will report in Sept.
	Public Information Forums	<ul style="list-style-type: none"> <li>Initially focus on forums relevant to CAP reduction goals and water conservation (Ardehali, Eyre, Keller)</li> </ul>	TBD	Waiting survey results and staff report on CAP and water conservation progress
	Speakers at EC meetings	<ul style="list-style-type: none"> <li>Invite several speakers to present relevant environmental information at EC meetings (All)</li> </ul>	Occurring monthly	CCA; solid waste ordinance revisions
	Understand community's needs for environmental information	<ul style="list-style-type: none"> <li>Conduct a community survey to understand residents' and businesses' environmental information needs subcommittee: Ardehali, Eyre</li> </ul>	July 10, 2014 July 24, 2014	Completed Completed
	Provide suggestions on environmental aspects of Community Center	<ul style="list-style-type: none"> <li>For Conservation and as a way to demonstrate sustainability methods to the community</li> </ul>	EC part of focus group on layout of comm center	TBD
Climate Action Plan	Assist departments on CAP implementation	<ul style="list-style-type: none"> <li>Subcommittee to work with staff to develop additional Work Plan items and community outreach activities (Eyre, Bray, Hedden)</li> </ul>	TBD	Waiting for staff report and suggestions

	Investigate and recommend ways for our community to improve on CAP measures	<ul style="list-style-type: none"> <li>Initial focus is on improving transportation and energy efficiency (e.g. investigate appropriateness of options such as PG&amp;E programs, Acterra Residential Energy Efficiency Program, etc. (Eyre, Bray, Hedden)</li> </ul>	Under discussion	In progress
	CAP Measures dashboard	<ul style="list-style-type: none"> <li>Define and implement in coordination with staff (Bray, Keller)</li> </ul>	Under discussion	In progress
Water Conservation	Programs to reduce water usage and encourage conservation	<ul style="list-style-type: none"> <li>Assist staff, as appropriate, in developing and/or communicating water conservation measures</li> </ul>	Under discussion	In progress
Restrictions for use of selected environmentally-harmful products	Expanded polystyrene (EPS) ban	<ul style="list-style-type: none"> <li>Assist staff on outreach before ban is implemented on 7/4/14</li> </ul>	Visits to food establishments	completed
Solid waste diversion and source reduction practices	MTWS diversion rate	<ul style="list-style-type: none"> <li>Have Mission Trail present diversion trends at EC meeting. Investigate possible ways to improve diversion rates (All)</li> </ul>	TBD	TBD
		<ul style="list-style-type: none"> <li>Assignment from Council, 3-25-2014: Council directed the Environmental Commission to review the revised solid waste ordinance. Subcommittee: Hedden, Yuan, Keller</li> </ul>	In progress	In progress
Green Business Practices	Encourage Green Business Practices	<ul style="list-style-type: none"> <li>Continue to research means of getting more businesses to achieve Green Business certification (Yuan)</li> </ul>	Under discussion	In progress