



DESIGN REVIEW COMMISSION MEETING MINUTES

7:00 PM - Wednesday, January 4, 2023

Telephone/Video Conference Only

CALL MEETING TO ORDER

At 7:00 p.m. Chair Harding called the meeting to order.

ESTABLISH QUORUM

PRESENT: Chair Harding, Commissioners Klein and Mantica

ABSENT: Vice-Chair Ma and Commissioner Blockhus

STAFF: Senior Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. **Design Review Commission Minutes**

Approve minutes of the regular meeting of November 2, 2022.

Action: Upon a motion by Commissioner Klein, seconded by Commissioner Mantica, the Commission continued the minutes of the regular meeting of November 2, 2022 so all the Commissioners can be in attendance to review the minutes for accuracy since there was no meeting recording.

The motion was approved (3-0) by the following vote:

AYES: Harding, Klein, and Mantica

NOES: None

ABSENT: Ma and Blockhus

DISCUSSION

2. **SC22-0024 – Kyle Chan – 905 Leonello Avenue**

Design Review for a new two-story single-family house. The project includes a 2,518 square-foot first story and 1,269 square-foot second story. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0024 subject to the listed findings and conditions and answered a question from Commissioner Klein.

APPLICANT PRESENTATION

Kyle Chan applicant provided a project presentation and advised the Commission of a proposed change. Property owners Peiran Song and Rick (Daihua) Zhang spoke.

PUBLIC COMMENT

Neighbor Fern La Rocca provided public comment.

Chair Harding closed the public comment period.

Commissioner discussion then proceeded.

Action: Upon a motion by Commissioner Mantica, seconded by Commissioner Klein, the Commission approved design review application SC22-0024 subject to the listed findings and conditions.

The motion was approved (3-0) by the following vote:

AYES: Harding, Klein, and Mantica

NOES: None

ABSENT: Ma and Blockhus

3. SC22-0027 – Varada Malavika Rao– 363 W. Edith Avenue

Design Review for a two-story addition to a one-story single-family house. The project includes a 49 square-foot one-story addition and 805 square-foot two-story addition. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0027 subject to the listed findings and conditions and answered questions from Commissioner Klein and Chair Harding.

APPLICANT PRESENTATION

Applicant Varada Malavika Rao of Mavin Innovations Designs provided a project presentation.

PUBLIC COMMENT

None.

Chair Harding closed the public comment period.

Commissioner discussion then proceeded.

Action: Upon a motion by Commissioner Mantica, seconded by Commissioner Klein, the Commission approved design review application SC22-0027 subject to the listed findings and conditions.

The motion was approved (3-0) by the following vote:

AYES: Harding, Klein, and Mantica

NOES: None

ABSENT: Ma and Blockhus

4. 2023 Meeting Schedule - Agenda Report

This item was discussed briefly and it was determined that if there are any scheduling conflicts for a Commissioner, they will informally arrange for another Commissioner to take their place.

COMMISSIONERS' REPORTS AND COMMENTS

Senior Planner Gallegos reported that per a new State law passed, that digital plans would no longer be posted online. City staff will provide links to the design review project plans to Commissioners.

Commissioner Mantica asked when the Design Review Commission would be meeting in person. Senior Planner Gallegos stated that the date has not been determined yet.

Chair Harding asked about the remodeled Council Chambers and the technology that will be used. Senior Planner Gallegos briefly discussed the changes that were made.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Harding adjourned the meeting at 8:02 PM.

Sean Gallegos
Senior Planner