

**MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION OF  
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, OCTOBER 20, 2021, BEGINNING  
AT 7:00 P.M. HELD VIA VIDEO/TELECONFERENCE PER EXECUTIVE ORDER N-29-20**

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (650) 242-4929 to participate in the conference call (Meeting ID: 148 961 9881 or via the web at <https://tinyurl.com/pe47h2z2>). Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at [DesignReviewCommission@losaltosca.gov](mailto:DesignReviewCommission@losaltosca.gov) or [Planning@losaltosca.gov](mailto:Planning@losaltosca.gov). Emails received prior to the meeting will be included in the public record.

**ESTABLISH QUORUM**

PRESENT: Chair Bishop, Vice-Chair Blockhus, Commissioner Harding, Kirik and Ma

STAFF: Planning Services Manager Persicone, Senior Planner Golden and Associate Planner Gallegos

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of October 6, 2021.

Action: Upon a motion by Commissioner Kirik, seconded by Vice-Chair Blockhus, the Commission continued the minutes of the regular meeting of October 6, 2021 to the next DRC meeting.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding Kirik and Ma

NOES: None

Resident Jon Baer spoke to the minutes.

**DISCUSSION**

Action: Upon a motion by Commissioner Kirik, seconded by Vice-Chair Blockhus, the Commission moved Public Hearing agenda item No. 5 up to No 2.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding Kirik and Ma

NOES: None

**PUBLIC HEARING**

**2. V20-0003 – Hal and Laurie Nelson – 2460 Foothill Blvd.**

Variance request for a new detached garage and carport (1,068 square feet in size to be located within the rear yard setback area, where 800 square feet is the maximum size in the R1-10 District. This project is categorically

exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Manager: Persicone*

Planning Services Manager Persicone presented the staff report recommending approval of variance application V21-0003 subject to the listed findings and conditions.

Property owners, Hal and Laurie Nelson, explained the special circumstance for the variance is because of the Fire Department's requirement to move the ADU for access. They then responded to questions by Vice-Chair Blockhus about the current size of the ADU and Commissioner Ma with regards to a property line survey being done on the property.

Public Comment

None.

Chair Bishop closed the public comment period and opened it up for Commissioner discussion.

Commissioner Kirik disclosed an ex parte conversation with the applicant and gave his support for the variance.

Vice Chair Blockhus disclosed an ex parte conversation with the applicant and gave his support for the variance.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved variance application V21-0003 subject to the staff report findings and conditions.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding Kirik and Ma

NOES: None

**DISCUSSION**

**3. SC21-0012 - Isabeau Guglielmo – 230 Valley Street**

Design review for a new two-story residence. The project includes a 2,695 square foot first story and a 1,576 square foot second story for a total floor area of 4,271 square feet. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act.

*Project Planner: Golden*

Senior Planner Golden presented the staff report recommending approval of design review application SC21-0012 subject to the listed findings and conditions. He then answered a question from Commissioner Ma about the proposed tree removals.

Property owners Katherine Loo and Peter Krutzik presented and explained their neighborhood outreach.

Project architect, Isabeau Guglielmo presented the project design. She then answered questions from Vice-Chair Blockhus regarding the planting box on the balcony and the tall windows.

Public Comment

None.

Chair Bishop closed the public comment period and opened it up for Commissioner discussion.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Ma, the Commission approved design review application SC21-0012 subject to the staff report findings and conditions.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding Kirik and Ma  
NOES: None

**4. SC21-0009 – Burhan Baba – 166 Lyell Street**

Design Review for a new two-story house with a basement. The project includes a 1,847 square-foot at the first story and 1,313 square feet at the second story with a 1,424 square-foot basement. A 999 square-foot detached accessory dwelling unit was approved under a previous accessory dwelling unit permit in 2020, and it is not part of the design review application. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos* ***THIS ITEM HAS BEEN CONTINUED TO A DATE UNCERTAIN.***

**5. SC21-0010 - J. Steve Collom – 72 View Street**

Design Review for a new two-story house. The project includes a 3,584 square-foot at the first story and 1,627 square feet at the second story. The project includes a 1,100 square-foot attached accessory dwelling unit, which is not part of the design review application. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report recommending approval of design review application SC21-0010 subject to the listed findings and conditions. He then answered a question from Commissioner Harding about allowed square footage, Commissioner Kirik about the size of the ADU, and Vice-Chair Blockhus regarding the setback from the primary bedroom bath to the property line.

The property owners Alan and Laura Grebene provided some background and introduction to the project.

Project architect Steve Collom presented the project design and made himself available to answer any questions.

Project landscape architect Karen Aiken introduced herself, spoke about the landscape plan and made herself available for questions.

Public Comment

None.

Chair Bishop closed the public comment period and opened it up for Commissioner discussion.

Action: Upon a motion by Commissioner Ma, seconded by Commissioner Harding, the Commission approved design review application SC21-0010 subject to the staff report findings and conditions.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding Kirik and Ma

NOES: None

**COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Harding asked questions about the Norms and Procedures in the Commission Handbook during the meeting, ex parte conversations and if the 500-foot conflict of interest radius pertained to a Commissioner owned business.

Vice-Chair Blockhus asked about DRC meeting video access and how the SB 8, SB 9 and SB 10 new laws passed will effect the Design Review Commission.

## **POTENTIAL FUTURE AGENDA ITEMS**

Planning Services Manager Persicone went over the upcoming agenda items.

## **ADJOURNMENT**

Chair Bishop adjourned the meeting at 9:02 PM.

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Guido Persicone, AICP  
Planning Services Manager

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