

**MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION OF  
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MAY 5, 2021 BEGINNING AT 7:01  
P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,  
CALIFORNIA**

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (650) 242-4929 to participate in the conference call (Meeting ID: 144 252 5741 or via the web at <https://tinyurl.com/vk5nrr3k> Password: 800248). Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at [DesignReviewCommission@losaltosca.gov](mailto:DesignReviewCommission@losaltosca.gov) or [Planning@losaltosca.gov](mailto:Planning@losaltosca.gov). Emails received prior to the meeting will be included in the public record.

**ESTABLISH QUORUM**

PRESENT: Chair Ma, Commissioners Blockhus, Kirik, and Harding  
ABSENT: Vice-Chair Bishop  
STAFF: Planning Services Manager Persicone and Senior Planner Golden

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**SPECIAL ITEM**

**1. Election of Chair and Vice-Chair**

Action: Upon a motion by Commissioner Blockhus, seconded by Commissioner Harding, the Commission deferred the voting on the new Chair and Vice-Chair to the next meeting on May 19, 2021 when they have the full Commission in attendance.

The motion was approved (4-0) by the following vote:

AYES: Blockhus, Harding, Kirik, and Ma

NOES: None

ABSENT: Bishop

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**2. Design Review Commission Minutes**

Approve minutes of the regular meeting of March 17, 2021.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved the minutes from the March 17, 2021 regular meeting as written.

The motion was approved (4-0) by the following vote:

AYES: Blockhus, Harding, Kirik, and Ma

NOES: None

ABSENT: Bishop

## DISCUSSION

### 3. SC20-0015 – Randolph Popp, Architect – 324 Blue Oak Lane

Design review for a two-story addition to an existing one-story residence. The project includes adding a 909 square foot second story and a 563 square foot addition to the first story for a total of 4,043 square feet. *Project Planner: Golden*

Senior Planner Golden presented the staff report recommending approval of design review application SC20-0015 subject to the listed findings and conditions. He then answered Commissioner questions from Commissioners Harding and Blockhus.

Project architect, Randy Popp presented the project for the property owners and answered questions from Commissioner Kirik and Chair Ma.

The owner of the property next door at 316 Blue Oak Lane spoke in support of the project.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Blockhus, the Commission approved design review application SC20-0015 subject to the staff report findings and conditions.

AYES: Blockhus, Harding, Kirik, and Ma

NOES: None

ABSENT: Bishop

### 4. Notice of Development Proposal Signs

Planning Services Manager Persicone continued the item to the May 19, 2021 meeting.

## COMMISSIONERS' REPORTS AND COMMENTS

The Commissioners discussed the summer schedule and verified with staff their attendance at upcoming meetings.

## POTENTIAL FUTURE AGENDA ITEMS

Planning Services Manager Persicone went over the agenda items for upcoming meetings.

## ADJOURNMENT

Chair Ma adjourned the meeting at 7:50 PM.

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Guido Persicone, AICP  
Planning Services Manager