

MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JANUARY 6, 2021 BEGINNING AT 7:01 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (650) 242-4929 to participate in the conference call (Meeting ID: 149 078 7672) or via the web at <https://meetings.ringcentral.com/j/1490787672> Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at DesignReviewCommission@losaltosca.gov or Planning@losaltosca.gov. Emails received prior to the meeting will be included in the public record.

ESTABLISH QUORUM

PRESENT: Chair Ma, Vice-Chair Bishop, Commissioners Blockhus, Kirik, and Harding
STAFF: Planning Services Manager Persicone and Senior Planner Golden

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. **Design Review Commission Minutes**
Approve minutes of the regular meeting of December 16, 2020.
2. **SC20-0020 – I-Mark Design Group – 1485 Redwood Drive**
Design review for a new second story window along the front elevation and rear elevation of an existing two-story house. *Project Planner: Gallegos This item has been continued to the January 20, 2021 DRC meeting.*

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved the minutes from the December 16, 2020 regular meeting as written.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus Harding, Kirik, and Ma

NOES: None

DISCUSSION

3. **SC20-004 - Glen Yonkura - 789 Raymundo Avenue**
Design review for a two-story addition to an existing one-story house. The project includes an addition of 936 square feet on the second story and a 49 square foot addition and remodel on the first story of the main house. The project was continued from the December 16, 2020 Design Review Commission meeting. *Project Manager: Persicone*

Planning Services Manager Persicone presented the staff report.

Rachel Dilbeck, project architect explained how the applicant had modified the project based on the DRC direction from the previous meeting.

Glen Yonekura, property owner, requested approval of the project so his family could move back into the property.

Public Comment

Nancy Ellickson, 820 Raymundo Avenue, spoke against the development and presented a letter to the DRC from three neighbors expressing their concerns about the proposed house.

The letter was cosigned by:

Adele Hennig, 781 Raymundo Avenue

Lisa & James Woo, 809 Raymundo Avenue

Carol & Joel Sidel, 790 Vista Grande Avenue

Chair Ma closed the Public Comment section of the meeting and Commission discussion then proceeded.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission approved design review application SC20-0004 with the following conditions:

1. Reduce the second-floor plate heights to no more than eight feet;
2. Reduce the length of the balcony to no more than 12 feet;
3. Require the rear yard fence be six feet tall with a one-foot lattice.

The motion was approved (5-0) by the following vote:

AYES: Bishop, Blockhus, Harding, Kirik and Ma

NOES: None

4. SC20-0014 - Samantha Enos - 110 Pasa Robles Avenue

Design review for a second story addition to an existing two-story house. The project will include a 375 square-foot (net new) addition to the first story and a 226 square-foot addition to the second story. *Project Planner: Golden*

Senior Planner Golden presented the staff report recommending approval of design review application SC20-0014 subject to the listed findings and conditions and answered Commissioner questions.

Jennifer Kretschmer, project architect, explained the proposed design to the Commission;

Property owners Jason and Samantha Enos described the need for more living space for their family and to improve the overall circulation within the house.

Public Comment

None.

Chair Ma closed the Public Comment section of the meeting and Commission discussion then proceeded.

Action: Upon a motion by Commissioner Blockhus, seconded by Commissioner Harding, the Commission approved design review application SC20-0014 per the staff report findings and conditions.

The motion was approved (3-1-1) by the following vote:

AYES: Bishop, Blockhus, Harding,

NOES: Kirik

ABSTAIN: Ma

5. DRC Discussion with Council Liaison Councilmember Enander

The following topics were proposed for discussion with the City Council on February 2, 2021:

1. A request to receive support from the City's Public Information Officer to properly advertise the One-Story Overlay District to the community;
2. To have clearer definition of what constitutes a neighborhood in the Zoning Code for the purposes of DRC review of projects;
3. To require applicants to conduct more community outreach as part of the development review process; and
4. To consider amending the zoning code to give applicants bonus square footage for the first floor of properties if they voluntarily agree to not build a second story addition.

6. ADU Memo from the City Attorney-

Distribution of the memo will occur after packet distribution but before the meeting.

The DRC ADU discussion will be continued to the Jan 20, 2021 DRC meeting.

COMMISSIONERS' REPORTS AND COMMENTS

None.

POTENTIAL FUTURE AGENDA ITEMS

Planning Services Manager Persicone said he would put Discussion Topics with the City Council on the January 20, 2021 meeting agenda.

ADJOURNMENT

Chair Ma adjourned the meeting at 9:29 PM.

Guido Persicone, AICP
Planning Services Manager