

**MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION OF  
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, OCTOBER 21, 2020 BEGINNING  
AT 7:05 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS  
ALTOS, CALIFORNIA**

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (773) 231-9226 to participate in the conference call (Meeting ID: 148 551 8442 or via the web at <https://meetings.ringcentral.com/j/1485518442?pwd=RTdUOXhoU1k3cldXTFFjbxXFXWmJ0Zz09> (Password: 020893). Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at [DesignReviewCommission@losaltosca.gov](mailto:DesignReviewCommission@losaltosca.gov) or [Planning@losaltosca.gov](mailto:Planning@losaltosca.gov). Emails received prior to the meeting will be included in the public record.

**ESTABLISH QUORUM**

PRESENT: Chair Ma, Commissioners Blockhus, Kirik, and Harding  
ABSENT: Vice-Chair Bishop (excused absence)  
STAFF: Planning Services Manager Persicone and Assistant Planner Hassan

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

1. **Design Review Commission Minutes**  
Approve minutes of the regular meeting of August 19, 2020.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved the minutes from the August 19, 2020 regular meeting as written.

The motion was approved (3-0-1) by the following vote:

AYES: Kirik, Harding and Ma

NOES: None

ABSTAINED: Blockhus

ABSENT: Bishop

**DISCUSSION**

2. **SC20-0010 – Danielle DiVittorio – 985 Eastwood Place**  
Design review for a 150 square-foot addition to the first story and a 188 square-foot addition to the second story of an existing two-story house. *Project Planner: Hassan*

Assistant Planner Hassan presented the staff report recommending approval of design review application SC20-0010 subject to the listed findings and conditions.

Property owner Cailin Parker stated the neighbors reviewed the plans, were comfortable with how they addressed the windows, the intent is to get more indirect light, they have motivation to keep windows shaded given they're in master bedroom, the left neighbor felt comfortable, and spoke with 965 Eastwood Place neighbor about construction impacts and offered to have her email if any impacts occurred, and felt they had good communication with neighbors.

#### Public Comment

None.

Commission discussion then proceeded.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved design review application SC20-0010 per the staff report findings and conditions.

The motion was approved (4-0) by the following vote:

AYES: Blockhus, Harding, Kirik and Ma

NOES: None

ABSENT: Bishop

#### **COMMISSIONERS' REPORTS AND COMMENTS**

Chair Ma mentioned the Design Review Commission's Joint meeting with City Council on November 3<sup>rd</sup>. Commissioner Kirik stated he is all for meeting with the City Council but was not in favor of the meeting date choice on election day.

Only Commissioner Kirik received the email about the City Council's meeting regarding solar panels dating back to September, so Planning Services Manager Persicone resent it to the entire Commission.

Commissioner Kirik stated that as Chair, Ma should respond as liaison for group when emailing the public or defer it to City staff. He also stated that the DRC website needs to be updated with Commissioner Blockhus, and the Chair needs to be updated to Ma.

#### **POTENTIAL FUTURE AGENDA ITEMS**

Planning Services Manager Persicone provided an overview of upcoming projects on the Commission's meeting agendas.

Commissioner Harding wanted to discuss items, and Planning Services Manager Persicone said he would agendaize the items to be on the November 4, 2020 DRC meeting for discussion.

#### **ADJOURNMENT**

Chair Ma adjourned the meeting at 7:46 PM.