

**MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION OF
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, JUNE 3, 2020 BEGINNING AT 7:05
P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (773) 231-9226 to participate in the conference call (Meeting ID: 148 552 2407) or via the web at <https://meetings.ringcentral.com/j/1485522407>. Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at DesignReviewCommission@losaltosca.gov or Planning@losaltosca.gov. Emails received prior to the meeting will be included in the public record.

ESTABLISH QUORUM

PRESENT: Chair Kirik, Vice-Chair Bishop, and Commissioners Glew, Harding and Ma

STAFF: Planning Services Manager Persicone and Senior Planner Golden

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of May 20, 2020.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Glew, the Commission approved the minutes from the May 20, 2020 regular meeting as written.

The motion was approved (5-0) by the following vote:

AYES: Kirik, Bishop, Glew, Harding and Ma

NOES: None

SPECIAL ITEM

2. Commission Reorganization

Election of Chair and Vice Chair

Action: Upon motion by Commissioner Harding, seconded by Commissioner Glew, the Commission voted unanimously to elect Commissioner Ma as Chair.

Action: Upon motion by Commissioner Harding, seconded by Commissioner Glew, the Commission voted unanimously to elect Commissioner Bishop as Vice-Chair.

Following the votes, Chair Ma accepted the gavel and took over as chair of the meeting.

DISCUSSION

3. SC20-0002 – Steve Collom, RH Associates Architects – 1035 Ray Ave

Design review application for a new two-story house. The project includes 2,137 square feet at the first story and 1,144 square feet at the second story. *Project Planner: Golden*

Senior Planner Golden presented the staff report recommending approval of design review application SC20-0002 subject to the listed findings and conditions.

Property owners Nelson Liu and Nellie Wong spoke in favor of the project.

Project architect Steve Collum spoke about the design of the project.

Commissioner Harding complimented the applicant on the neighborhood outreach that was performed.

Public Comment

Neighbor Dave Crawford expressed concern about the location of the AC unit.

Neighbor Lilianna Jimi at 1020 Rilma Lane, wanted to better understand the location and height of the proposed fences.

Rear yard property owners Mariel and Mike Stoops expressed concern about 1) the large trees that would impact light on their property; and 2) the location of the fence and its relationship to their existing accessory structure.

Commissioner Overall Comments

Vice-Chair Bishop was concerned about the second-floor deck and the AC unit.

Commissioner Kirik was concerned about the small size of the garage; the rear yard accessory structure on the Stoops property; the clearing of the property of all trees; and the need for a more robust landscaping plan.

Commissioner Glew said the AC unit needs to be moved; the garage needs to be larger; and was also concerned about the second-floor balcony.

Commissioner Harding was overall in support of the project but affirmed the DRC's concerns already expressed.

Chair Ma was concerned about the second floor balcony; the removal of the trees on the lot; would like to see a more robust landscaping plan; the AC unit is of concern; and the second floor design appears to be very "top heavy" and would benefit from being set back an additional one – two feet so that the second floor is more proportionate.

Action: Upon a motion by Chair Kirik, seconded by Commissioner Harding, the Commission continued design review application SC20-0002 with the following direction:

- More mature trees with a more robust landscaping plan needs to be provided to the DRC;
- The rear yard property line concerns about trees impacting the neighbor and accessory structure need to be addressed
- Recommend that the balcony be reduced to 4 feet by 10 feet and to provide a better solution to address potential privacy impacts from this balcony; and
- The AC unit needs to be moved and better documentation needs to be provided to reduce the noise impacts to the neighborhood.

The motion was approved (4-1) by the following vote:

AYES: Kirik Bishop, Harding and Ma
NOES: Glew

COMMISSIONERS' REPORTS AND COMMENTS

None.

POTENTIAL FUTURE AGENDA ITEMS

Planning Services Manager Persicone went over the tentative agendas for the next month and updated the Commission on potential items.

ADJOURNMENT

Chair Kirik adjourned the meeting at 8:36 PM.

Guido Persicone, AICP
Planning Services Manager

DRAFT